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Tender

Group Medical Insurance for Country Based Staff (& their Dependants) of the British High Commission in Islamabad and British Deputy High Commission in Karachi, Pakistan

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045465

Procurement identifier (OCID): ocds-h6vhtk-0526da ([view related notices](#))

Published 4 August 2025, 8:18am

Scope

Reference

CPG-12299-2025

Description

The British High Commission in Islamabad and British Deputy High Commission in Karachi (Pakistan) intends to implement a Group Medical Insurance scheme covering its country based staff members, their spouses and all children. The insurance policy shall provide cover for 1730 lives in BHC Islamabad and 323 lives in BDHC Karachi.

The Contract will be initially for the duration of One (01) year, with an option to extend additional Two (02) extensions of 12 months each, based on satisfactory performance provided by the selected Insurance Agency and continued business requirement at the BHC Islamabad and BDHC Karachi. The contract/Insurance policy is expected to start on 1st December 2025 and shall expire on 30 November 2026 (the initial phase). For coverage details please refer documentation in the tender pack.

Suppliers/Bidders for this tender should be legally registered in Pakistan with relevant trade and government bodies to operate in Pakistan. Registered businesses should be compliant with various laws and regulations, including taxations, labour laws and other relevant laws/acts.

Total value (estimated)

- £1,300,000 excluding VAT
- £1,300,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 30 November 2026
- Possible extension to 30 November 2028
- 3 years

Description of possible extension:

The contract shall be valid initially for a period of 1 year starting from 1st December 2025, with a provision for an extension of 2 more years, subject to satisfactory performance by the selected service provider and continued business requirement at the FCDO.

Main procurement category

Services

CPV classifications

- 66512220 - Medical insurance services

Contract locations

- PK - Pakistan

Participation

Legal and financial capacity conditions of participation

Suppliers/Bidders for this tender should be legally registered in Pakistan with relevant trade and government bodies to operate in Pakistan. Registered businesses should be compliant with various laws and regulations, including taxations, labour laws and other relevant laws/acts.

Technical ability conditions of participation

Please refer the documentation in the Tender Pack

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

20 August 2025, 5:00pm

Tender submission deadline

4 September 2025, 5:00pm

Submission address and any special instructions

Your tender must be submitted via the FCDO's e-sourcing portal (<https://fcdo.bravosolution.co.uk/web/login.html>) in accordance with the attached ITT Instructions. Tenders submitted by any other means will not be accepted. Please also note the requirement to register and submit commonly used information on the Central Digital Platform as described in the instructions for completing the invitation to tender.

Important information for all Potential Suppliers: In order to participate and gain access to the Invitation To Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-sourcing portal (link provided above). Once logged in, search for Project Reference No. 12299. If a potential supplier is not registered on the portal, click the 'Click here to register!' button, and follow the on-screen instructions to complete registration. Please note the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page.

Registration take approximately 5 minutes and is free or charge.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

3 October 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 June 2028

Award criteria

Name	Description	Type	Weighting
Technical	Technical Weightage of Quality this lot is allotted 60% to technical and 40% to commercial		60%
Commercial	Technical Weightage of Price this lot is allotted 60% to technical and 40% to commercial		40%

Other information

Payment terms

The total premium amount payable to the selected Insurance Agency will be paid in advance before starting of the medical policy after signing off the contract.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Contact name: Sachin Khedekar

Telephone: +91 07042700834

Email: SouthAsia.Procurement@fcdo.gov.uk

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government