

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/045401-2025>

Contract

## **251900 Employee Assistance Programme 2025-26**

DE MONTFORT UNIVERSITY

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045401

Procurement identifier (OCID): ocds-h6vhtk-056bb8

Published 1 August 2025, 5:27pm

### **Scope**

### **Reference**

251900

### **Description**

Appointment of an EAP provider to help support the staff (and their partner, spouse, dependant for counselling services) via a 24/7, 365-day helpline and online support services. The helpline must include a referral service for face to face structured counselling. The services should be available to all staff members - circa 3,000 (and include partner, spouse, dependents for counselling services) should they choose to access them.

Commencement Date: 1st August 2025

Expiry Date: 7th July 2026

The contract is awarded at a charge of £7.33 per head, based on an updated current headcount (this is currently c.2500, meaning a projected annual cost of £18,325.00 - DMU

to provide updated headcount periodically, and PAM Wellbeing to invoice accordingly).

---

## **Contract 1**

### **Supplier**

- PAM Wellbeing Limited

### **Contract value**

- £18,325 excluding VAT
- £21,990 including VAT

Below the relevant threshold

### **Date signed**

1 August 2025

### **Contract dates**

- 1 August 2025 to 7 July 2026
- 11 months, 7 days

## **Main procurement category**

Services

## **CPV classifications**

- 85312300 - Guidance and counselling services

## **Contract locations**

- UKF21 - Leicester

## **Signed contract documents**

[EAP Agreement 2025-26 \(ref.251900\) SIGNED.pdf](#)

---

## **Procedure**

### **Procedure type**

Below threshold - without competition

---

## **Supplier**

### **PAM Wellbeing Limited**

Holly House, 73 Sankey Street

Warrington

WA1 1SL

United Kingdom

Telephone: 07857457835

Email: [jemini.nayee@pamwellbeing.co.uk](mailto:jemini.nayee@pamwellbeing.co.uk)

Region: UKD61 - Warrington

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1

---

## Contracting authority

### DE MONTFORT UNIVERSITY

- Charity Commission (England and Wales): XN85208
- UK Register of Learning Providers (UKPRN number): 10001883
- Public Procurement Organisation Number: PDZY-8857-XDBL

The Gateway

Leicester

LE1 9BH

United Kingdom

Email: [procurement@dmu.ac.uk](mailto:procurement@dmu.ac.uk)

Website: <http://www.dmu.ac.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government