

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/045172-2025>

Tender

## **LUV01365 Invitation to tender for promotional Items and branded garments for retail with pop up and on line shop**

University of Leicester

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045172

Procurement identifier (OCID): ocids-h6vhtk-055df2

Published 1 August 2025, 12:06pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Tender return date has been extended by one week from midday on 15th August 2025 to midday on 22nd August 2025.

### **Scope**

### **Reference**

LUV01365

## Description

LUV01365 2.1 The University is seeking to appoint suppliers to a two-lot framework agreement for the supply of promotional goods and branded garments. The framework will support University marketing, retail, and graduation-related activity over a period of three years, with the option to extend by one further year at the University's discretion.

The framework will be divided into two distinct lots as described below.

### Lot 1 - Supply of Promotional Items

Number of suppliers to be awarded: Up to 2 suppliers

Estimated annual spend, approximately £100,000

### Lot 2 - Branded Garments for Retail and provision of Pop-Up and on-line Shop

Number of suppliers to be awarded: 1 supplier

Estimated annual spend: Approximately £57,000

To view this notice, please click here:

<https://universityofleicester.delta-esourcing.com/delta/viewNotice.html?noticeId=970214474>

## Commercial tool

Establishes a framework

## Total value (estimated)

- £628,000 excluding VAT
- £753,600 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 30 November 2029
- 4 years

### **Main procurement category**

Goods

### **Not the same for all lots**

CPV classifications are shown in Lot sections, because they are not the same for all lots.

---

## **Lot 1. Supply of Promotional Items**

### **Description**

Supply of a range of promotional merchandise printed with the University's approved branding/logos.

### **Lot value (estimated)**

- £400,000 excluding VAT

- £480,000 including VAT

Framework lot values may be shared with other lots

### **CPV classifications**

- 39294100 - Information and promotion products

### **Same for all lots**

Contract dates are shown in the Scope section, because they are the same for all lots.

---

## **Lot 2. Supply of branded garments for retail and provision of pop-up and on-line shop**

### **Description**

Branded garments for retail and provision of pop-up shop at graduations and potentially other ad hoc events and on-line shop

### **Lot value (estimated)**

- £228,000 excluding VAT
- £273,600 including VAT

Framework lot values may be shared with other lots

### **CPV classifications**

- 18300000 - Garments
- 79342200 - Promotional services

## **Same for all lots**

Contract dates are shown in the Scope section, because they are the same for all lots.

---

## **Framework**

### **Maximum number of suppliers**

Unlimited

### **Maximum percentage fee charged to suppliers**

0%

### **Further information about fees**

n/a

## **Framework operation description**

Lot 1 - Promotional items. There will be two suppliers appointed to this Lot. Prices will be determined by mini competition, with selection process taking into account price and quality of goods offered.

Lot 2 - Branded garments for retail and provision of pop up and on line shop. There will be one supplier appointed to this Lot. Prices submitted during the initial tender process will be fixed for the first 12 months of the contract. Thereafter they shall be subject to annual adjustment by agreement between the parties.

## **Award method when using the framework**

Either with or without competition

## **Contracting authorities that may use the framework**

Establishing party only

---

## **Participation**

### **Particular suitability**

**Lot 1. Supply of Promotional Items**

**Lot 2. Supply of branded garments for retail and provision of pop-up and on-line shop**

Small and medium-sized enterprises (SME)

---

## **Submission**

### **Tender submission deadline**

22 August 2025, 12:00pm

### **Submission address and any special instructions**

<https://universityofleicester.delta-esourcing.com/>

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

20 October 2025

---

## Award criteria

### Lot 1. Supply of Promotional Items

Name	Type	Weighting
Price	Price	40%
Modern Slavery	Quality	10%
Response to scope	Quality	10%
Response to Operation of the framework	Quality	10%
Social Value	Quality	10%
Technical capacity / Experience	Quality	5%
Sustainability	Quality	5%
Response to interfaces / dependencies	Quality	5%
Response to Account Management	Quality	5%

### Lot 2. Supply of branded garments for retail and provision of pop-up and on-line shop

Name	Type	Weighting
Price	Price	40%

---

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Modern Slavery	Quality	10%
Response to scope	Quality	10%
Response to operation of the framework	Quality	10%
Social Value	Quality	10%
Technical capacity / experience	Quality	5%
Sustainability	Quality	5%
Response to interfaces / dependencies	Quality	5%
Response to Account Management	Quality	5%

---

## **Other information**

### **Applicable trade agreements**

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

### **Conflicts assessment prepared/revised**

Yes

---

## **Procedure**

### **Procedure type**

Open procedure



---

## Contracting authority

### University of Leicester

- Public Procurement Organisation Number: PPNM-4297-VLCH

University Road

Leicester

LE1 7RH

United Kingdom

Contact name: Anthony Midgley

Telephone: +44 1162522058

Email: [acm26@le.ac.uk](mailto:acm26@le.ac.uk)

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government