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Planning

Registrars IT System

Manchester City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045154

Procurement identifier (OCID): ocds-h6vhtk-056b2c

Published 1 August 2025, 11:51am

Scope

Description

Manchester City Council is conducting a preliminary market testing for a Registrars IT solution.

The system must be robust, stable and provide fully accurate stock management. The complete stock management accuracy is non-negotiable due to legal requirements for the handing of registration certificates.

The system will be used to enable citizens to make booking and purchase services provided by the Registrations service.

Contract dates (estimated)

- 1 April 2026 to 31 March 2030
- 4 years

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Contract locations

- UKD33 - Manchester

Engagement

Engagement deadline

22 August 2025

Engagement process description

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link www.the-chest.org.uk . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this Preliminary Market Engagement.

Manchester City Council is conducting a preliminary market engagement exercise to assess the capability of the Registrars IT System marketplace. The exercise will assist the Council gather insights in advance of a potential future procurement. Please note

this is not a call for competition and Manchester City Council reserves the right not to proceed to procurement.

We would like to invite you to attend a session in September where you can demonstrate your Registrars IT System solution. Please let us know of your intention to be included in the demonstrations by completing and submitting the 'Preliminary

Market Engagement Questionnaire - Registrars IT System' doc via the E-Procurement platform, CHEST.

A briefing note outlining the demonstrations (and dates planned to undertake these) is provided via the link below. Companies that have registered will also be required to submit a brief questionnaire, enabling the council to understand your capability in this space. This will be used for information purposes only.

Please indicate your interest in participating in the Preliminary Market Engagement Demonstration by submitting the Preliminary Market Engagement Questionnaire - Registrars IT System doc via the E-Procurement platform the Chest, by Friday 22/08/25.

The demonstrations will take place virtually on week commencing 08/09/25.

The link to the CHES T advert can be found here:

<https://procontract.due-north.com/Advert?advertId=c5f917a0-116e-f011-813a-005056b64545>

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Contracting authority

Manchester City Council

- Public Procurement Organisation Number: PLNV-8798-LDMP

Town Hall Extension

Manchester

M60 2LA

United Kingdom

Email: procurement@manchester.gov.uk

Website: <https://www.manchester.gov.uk>

Region: UKD33 - Manchester

Organisation type: Public authority - sub-central government