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Tender

Supply of Gas and Electricity to Raunds Town Council

Raunds Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045134

Procurement identifier (OCID): ocds-h6vhtk-056b20

Published 1 August 2025, 11:26am

Scope

Reference

RTC/ENERGY/2025

Description

Raunds Town Council invites tenders for the supply of gas and electricity to its operational properties, in preparation for the expiry of its current energy contract on 30th September 2025. The new contract will begin on 1st October 2025 and will cover all sites managed by the Council.

The Council seeks a reliable and competitively priced energy supplier offering a fixed-term contract of up to three years, inclusive of all standing charges and unit rates for both gas and electricity.

To ensure consistency in evaluation, all quotations must be completed using the pricing template provided in Appendix 3. Submissions that do not follow this format may be excluded from consideration.

Key Details:

Contract Start Date: 1st October 2025

Contract Term: Up to 36 months (to be proposed by the supplier)

Current Contract End Date: 30th September 2025

Tender Opens: 1st August 2025

Submission Deadline: 12:00 noon, 1st September 2025

Expected Decision Date: 9th September 2025

Tender Requirements:

Bidders must provide:

A completed quotation using the template in Appendix 3

Tariff details, contract length, and terms & conditions

Proof of registration and relevant supply licenses

Billing frequency and payment terms

A dedicated contact for contract and service queries

Evidence of experience supplying the public sector or similar clients

While a renewable energy option is not a mandatory requirement, the Council welcomes submissions that include renewable or low-carbon energy as part of the supplier's standard offer.

Submission Instructions:

Tenders can be submitted electronically or in hard copy.

Electronic Submission:

Email all completed documents to: clerk@raunds-tc.gov.uk

Email Subject Line: Tender Submission - Energy Contract 2025

Deadline: No later than 12:00 noon, 1st September 2025

All enquiries should also be directed to this email address.

Late or incomplete submissions, or those not using the prescribed template, may be disqualified.

Total value (estimated)

- £30,000 excluding VAT
- £36,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2028
- 3 years

Main procurement category

Services

CPV classifications

- 09123000 - Natural gas
 - 09310000 - Electricity
 - 71314000 - Energy and related services
-

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

1 September 2025, 12:00pm

Submission address and any special instructions

Tenders can be submitted electronically or in hard copy.

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Email Subject Line: Tender Submission - Energy Contract 2025

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www.raunds-tc.gov.uk/tenders

Tenders may be submitted electronically

Yes

Award criteria

Tenders will be assessed based on:

1. Cost - Best overall value
2. Contract Terms - Length and flexibility
3. Experience - Past work with councils or similar clients
4. Customer Support - Ease of contact and service responsiveness
5. Environmental Impact - Use of renewable or low-carbon energy

The Council reserves the right not to accept the lowest or any tender submitted.

Procedure

Procedure type

Below threshold - open competition

Special regime

Utilities

Documents

Associated tender documents

[RTC Energy Contract Tender-2025#.pdf](#)

Invitation to Tender

[Appendix 1 - Meter Reading Transactions May 2024-April 2025.zip](#)

Appendix 1 - Meter Reading Transactions May 2024-April 2025

[Appendix 2 - Site addresses and meter details.pdf](#)

Appendix 2 - Site addresses and meter details

[Appendix 3 - Quotation Template.xlsx](#)

Appendix 3 - Quotation Template

Contracting authority

Raunds Town Council

- Public Procurement Organisation Number: PYWY-3648-LLTM

Raunds Town Council, The Hall, Thorpe Street, Raunds

Wellingborough

NN9 6LT

United Kingdom

Telephone: 01933 622087

Email: info@raunds-tc.gov.uk

Region: UKF25 - North Northamptonshire

Organisation type: Public authority - sub-central government