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Tender

PAN3399 - Proposal to Install and Operate an Observation Wheel

Leicester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045109

Procurement identifier (OCID): ocds-h6vhtk-056b10 ([view related notices](#))

Published 1 August 2025, 11:03am

Scope

Reference

PAN3399

Description

Leicester City Council “The Authority” is looking for proposals from suitably qualified operators to install and operate an observation wheel as part of the City’s winter events programmes. The vision is for a spectacular observation wheel to be a focal point at Jubilee Square to be operational as per the dates below. The observation wheel will be required in the first year as follows: • Christmas, Jubilee Square, operational from Friday 7 November 2025 to Sunday 4 January 2026 Subsequent years will be agreed with the Supplier in advance. The proposed contract will be for one year with options to extend for a period or periods totalling no more than up to a further four years. Further information about the opportunity can be found in the tender documentation. Submissions must be received by 12:00 noon on Friday 29 August 2025 at the very latest via the EastMidsTenders portal: <https://www.eastmidstenders.org/index.html>. Late submissions and those received by any other means will not be accepted. Any queries/questions regarding this opportunity must be received via the ProContract portal only. To assist

potential Suppliers, the link, <https://supplierhelp.due-north.com/> provides helpful user guides on using the ProContract portal. Furthermore, Suppliers will be required to register on the Central Digital Platform (a Find a Tender service). To assist prospective Suppliers, Cabinet Office have published video guides with accompanying PDF user manuals which will help Suppliers understand and navigate the platform, including how to register, upload organisational information and search and bid for opportunities. Please click on the following link: <https://www.gov.uk/government/collections/information-and-guidance-for-suppliers> .

Total value (estimated)

- £500,000 excluding VAT
- £500,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2026
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

The proposed contract will be for one year with options to extend for a period or periods totalling no more than up to a further four years.

Main procurement category

Services

CPV classifications

- 92000000 - Recreational, cultural and sporting services

Contract locations

- UKF21 - Leicester

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

15 August 2025, 12:00am

Tender submission deadline

29 August 2025, 12:00am

Submission address and any special instructions

<https://procontract.due-north.com/Advert/?advertId=71ada6ed-6a6c-f011-813a-005056b64545>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Price	Price	55.00%
Quality	Quality	45.00%

Procedure

Procedure type

Below threshold - open competition

Special regime

Concession

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall

Leicester

LE1 1FZ

United Kingdom

Contact name: Amina Laher

Telephone: 0116 454 4032

Email: amina.laher@leicester.gov.uk

Website: <https://www.leicester.gov.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government