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Tender

ERP solution

Port of London Authority

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-044469

Procurement identifier (OCID): ocds-h6vhtk-05698b

Published 30 July 2025, 4:58pm

Scope

Reference

Replacement ERP

Description

Replacement ERP System covering finance, HR, payroll, stores and procurement.

PLA is agnostic towards an all in one solution or best of breed. The RFP will be split into lots covering each of these functions. One supplier may be awarded one, multiple or all lots.

Note the contract value is unknown for each lot and any values entered are arbitrary.

Only a PQQ is being released at this stage.

Total value (estimated)

- £1,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 31 December 2031
- Possible extension to 31 December 2036
- 11 years

Description of possible extension:

Each lot or collection of lots may be extended a maximum of two times before re-tendering.

Main procurement category

Goods

Contract locations

- UKJ - South East (England)

Lot constraints

Description of how multiple lots may be awarded:

Each module is being offered as a separate lot but PLA is agnostic whether they will be awarded separately or to a single provider as an all in one solution (or any combination thereof).

Not the same for all lots

CPV classifications and options are shown in Lot sections, because they are not the same for all lots.

Lot 1. HR

Description

HR software module

Lot value (estimated)

- £200,000 including VAT

Options

The right to additional purchases while the contract is valid.

TBD

CPV classifications

- 48450000 - Time accounting or human resources software package

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Payroll

Description

Payroll software module

Lot value (estimated)

- £200,000 including VAT

Options

The right to additional purchases while the contract is valid.

Not yet determined

CPV classifications

- 48440000 - Financial analysis and accounting software package
- 48450000 - Time accounting or human resources software package

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Finance

Description

Finance and Accounting software module

Lot value (estimated)

- £200,000 including VAT

Options

The right to additional purchases while the contract is valid.

Not yet determined

CPV classifications

- 48440000 - Financial analysis and accounting software package

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Stores

Description

Stores and stock software module

Lot value (estimated)

- £200,000 including VAT

Options

The right to additional purchases while the contract is valid.

Not yet determined

CPV classifications

- 48430000 - Inventory management software package

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 5. Procurement**Description**

Procurement software module

Lot value (estimated)

- £200,000 including VAT

Options

The right to additional purchases while the contract is valid.

Not yet determined

CPV classifications

- 48490000 - Procurement software package

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Legal and financial capacity conditions of participation

Lot 1. HR

Lot 2. Payroll

Lot 3. Finance

Lot 4. Stores

Lot 5. Procurement

As per PQQ

Technical ability conditions of participation

Lot 1. HR

Lot 2. Payroll

Lot 3. Finance

Lot 4. Stores

Lot 5. Procurement

As per PQQ

Submission

Enquiry deadline

15 August 2025, 11:59pm

Submission type

Requests to participate

Deadline for requests to participate

29 August 2025, 11:59pm

Submission address and any special instructions

As per PQQ document found on <https://pla.co.uk/procurement>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

31 December 2025

Award criteria**Lot 1. HR**

Name	Description	Type
Not yet determined	Not yet determined	Quality

Weighting description

RFP weighting not yet determined

Lot 2. Payroll

Name	Description	Type
Not yet determined	Not yet determined for RFP stage	Quality

Weighting description

Not yet determined for RFP stage

Lot 3. Finance**Lot 4. Stores**

Lot 5. Procurement

Name	Description	Type
Not yet determined for RFP stage	Not yet determined for RFP stage	Quality

Weighting description

Not yet determined for RFP stage

Other information**Conflicts assessment prepared/revised**

Yes

Procedure**Procedure type**

Competitive flexible procedure

Special regime

Utilities

Competitive flexible procedure description

Open PQQ/SQ process via responses to enclosed questionnaire.

Prospective suppliers to be shortlisted against pre-set criteria to advance to RFP stage.

RFP release and further shortlist. Note the number of participants at RFP stage has not been set.

It is anticipated that demo sessions will be required post RFP submission (dates tbc). Further shortlisting may happen at this stage.

BAFO/ final negotiation stage pending proposals received.

Contract award.

Documents

Associated tender documents

<https://pla.co.uk/procurement>

As per PQQ

Contracting authority

Port of London Authority

- Public Procurement Organisation Number: PRJC-2566-BCZY

London River House

Gravesend

DA122BG

United Kingdom

Email: richard.hopperton@pla.co.uk

Region: UKJ43 - Kent Thames Gateway

Organisation type: Private utility