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Tender

## **ERP solution**

Port of London Authority

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-044469

Procurement identifier (OCID): ocds-h6vhtk-05698b

Published 30 July 2025, 4:58pm

## **Scope**

## **Reference**

Replacement ERP

## **Description**

Replacement ERP System covering finance, HR, payroll, stores and procurement.

PLA is agnostic towards an all in one solution or best of breed. The RFP will be split into lots covering each of these functions. One supplier may be awarded one, multiple or all lots.

Note the contract value is unknown for each lot and any values entered are arbitrary.

Only a PQQ is being released at this stage.

## **Total value (estimated)**

- £1,000,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 January 2026 to 31 December 2031
- Possible extension to 31 December 2036
- 11 years

Description of possible extension:

Each lot or collection of lots may be extended a maximum of two times before re-tendering.

### **Main procurement category**

Goods

### **Contract locations**

- UKJ - South East (England)

### **Lot constraints**

Description of how multiple lots may be awarded:

Each module is being offered as a separate lot but PLA is agnostic whether they will be awarded separately or to a single provider as an all in one solution (or any combination thereof).

## **Not the same for all lots**

CPV classifications and options are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. HR**

### **Description**

HR software module

### **Lot value (estimated)**

- £200,000 including VAT

### **Options**

The right to additional purchases while the contract is valid.

TBD

### **CPV classifications**

- 48450000 - Time accounting or human resources software package

## **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Payroll**

### **Description**

Payroll software module

### **Lot value (estimated)**

- £200,000 including VAT

### **Options**

The right to additional purchases while the contract is valid.

Not yet determined

### **CPV classifications**

- 48440000 - Financial analysis and accounting software package
- 48450000 - Time accounting or human resources software package

### **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Finance**

### **Description**

Finance and Accounting software module

### **Lot value (estimated)**

- £200,000 including VAT

### **Options**

The right to additional purchases while the contract is valid.

Not yet determined

### **CPV classifications**

- 48440000 - Financial analysis and accounting software package

### **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Stores**

### **Description**

Stores and stock software module

**Lot value (estimated)**

- £200,000 including VAT

**Options**

The right to additional purchases while the contract is valid.

Not yet determined

**CPV classifications**

- 48430000 - Inventory management software package

**Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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**Lot 5. Procurement****Description**

Procurement software module

**Lot value (estimated)**

- £200,000 including VAT

## **Options**

The right to additional purchases while the contract is valid.

Not yet determined

## **CPV classifications**

- 48490000 - Procurement software package

## **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. HR**

**Lot 2. Payroll**

**Lot 3. Finance**

**Lot 4. Stores**

**Lot 5. Procurement**

As per PQQ

### **Technical ability conditions of participation**

**Lot 1. HR**

**Lot 2. Payroll**

**Lot 3. Finance**

**Lot 4. Stores**

**Lot 5. Procurement**

As per PQQ

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## **Submission**

### **Enquiry deadline**

15 August 2025, 11:59pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

29 August 2025, 11:59pm

### **Submission address and any special instructions**

As per PQQ document found on <https://pla.co.uk/procurement>

### **Tenders may be submitted electronically**

Yes



## Languages that may be used for submission

English

## Award decision date (estimated)

31 December 2025

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## Award criteria

### Lot 1. HR

Name	Description	Type
Not yet determined	Not yet determined	Quality

### Weighting description

RFP weighting not yet determined

### Lot 2. Payroll

Name	Description	Type
Not yet determined	Not yet determined for RFP stage	Quality

### Weighting description

Not yet determined for RFP stage

### Lot 3. Finance

### Lot 4. Stores

**Lot 5. Procurement**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Not yet determined for RFP stage	Not yet determined for RFP stage	Quality

**Weighting description**

Not yet determined for RFP stage

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure****Procedure type**

Competitive flexible procedure

**Special regime**

Utilities

**Competitive flexible procedure description**

Open PQQ/SQ process via responses to enclosed questionnaire.

Prospective suppliers to be shortlisted against pre-set criteria to advance to RFP stage.

RFP release and further shortlist. Note the number of participants at RFP stage has not been set.

It is anticipated that demo sessions will be required post RFP submission (dates tbc). Further shortlisting may happen at this stage.

BAFO/ final negotiation stage pending proposals received.

Contract award.

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## **Documents**

### **Associated tender documents**

<https://pla.co.uk/procurement>

As per PQQ

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## **Contracting authority**

### **Port of London Authority**

- Public Procurement Organisation Number: PRJC-2566-BCZY

London River House

Gravesend

DA122BG

United Kingdom

Email: [richard.hopperton@pla.co.uk](mailto:richard.hopperton@pla.co.uk)

Region: UKJ43 - Kent Thames Gateway

Organisation type: Private utility