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Planning

Amphill Park & Amenities Grounds Maintenance Contract

Amphill Town Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-044038

Procurement identifier (OCID): ocids-h6vhtk-05621f

Published 29 July 2025, 5:43pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

ATC-GroundsMaint.01/25-26

Description

Amphill Town Council (the Council) is undertaking preliminary market engagement (PME) as the first stage in the process of identifying suitably qualified and resourced contractors that may be able provide grounds maintenance services to the Council, as required.

The Council is required to re-tender for this service under its public procurement obligations.

The required grounds maintenance services will focus primarily on Amphill Great Park (excluding the Cricket & Football Grounds), and will also likely include other sites such as: Amphill Cemetery, 2 allotment sites, 4 areas of public open space, a market area and car park. The Council may, as a result of communications during the PME period, consider breaking the contract down across the various site areas.

It is envisaged the contract will commence on the 1st April 2026 for an initial 3-year term, extendable by a further 3-years in increments to be agreed at the time by both parties.

The contractor will provide all necessary staff, vehicles, equipment and tools to resource the contract. The Council will provide to the contractor a storage building with mess room for use under the contract.

Commercial tool

Establishes a framework

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2032
- 6 years

Main procurement category

Services

CPV classifications

- 77313000 - Parks maintenance services
- 77314000 - Grounds maintenance services

Engagement

Engagement deadline

12 September 2025

Engagement process description

Amphill Town Council is looking to engage with contractors during the PME period to gather market insight to help the Council shape its procurement strategy and develop the final specification for this contract. A contractor's questionnaire has been developed for contractors to provide the Council with insights into different ways and methods in which this contract could be delivered.

The contractors questionnaire can be requested by emailing tenders@amphill-tc.gov.uk quoting the reference number for this PME in the email subject bar: 'ATC-GroundsMaint.01/25-26 -Questionnaire Request':

The questionnaire should be returned to the same email address tenders@amphill-tc.gov.uk stating 'ATC-GroundsMaint.01/25-26 -Questionnaire RETURN' in the email subject bar NO LATER THAN MONDAY 18th AUGUST 2025 - NOON.

Contractors who submit a response to the questionnaire will be contacted no later than Friday 22nd August 2025 to confirm details of a guided site visit of the contract areas. The site visits will take place during w/c. 1st September 2025 (actual date/s to be confirmed). A Q&A/feasibility session will be facilitated on the same day as the site visits at our offices in Amphill Great Park.

Contractors who miss the questionnaire submission deadline of 18th August 2025 may not be invited to attend the guided site visits but can still return a completed questionnaire to the stated email address before the PME deadline date of 12th September 2025.

This process is not part of a competitive tender process and will not be used to assess contractor suitability or to shortlist suppliers. Participation is voluntary and responses will not be scored or evaluated. Contractors who do not participate in this PME process are in no way prohibited from submitting a tender in accordance with the tender notice once it is published.

It is anticipated that the tender notice will be published by 3rd November 2025, and that this will provide the final contract specification/s and advise of the date by which tenders must be received.

Contracting authority

Amphill Town Council

- Public Procurement Organisation Number: PXCW-2389-TCGJ

Park Lodge, Amphill Great Park, Woburn Street

AMPTHILL, Bedford

MK45 2HX

United Kingdom

Contact name: Phil Nicholson

Telephone: 01525 404355

Email: council@amphill-tc.gov.uk

Website: <https://www.amphill-tc.gov.uk/council>

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government

