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Tender

Design, Organisation and Delivery of Urban and Rural Christmas Events 2025

Armagh, Banbridge and Craigavon Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-044036

Procurement identifier (OCID): ocds-h6vhtk-056875 ([view related notices](#))

Published 29 July 2025, 5:39pm

Scope

Description

The Council wishes to appoint a specialist agency to deliver Christmas Lights Switch-On Events, with the arrival of Santa Claus in each of the following five urban areas - Banbridge, Craigavon (Brownlow), Dromore, Portadown and Lurgan with the arrival of Santa via a Mobile Christmas Grotto (MCG) e.g. vintage bus etc, along with a comprehensive community-focused programme of activities.

Furthermore, Council wishes to support seven rural areas by enhancing their existing Christmas offerings. These areas will include Donaghcloney, Keady, Markethill, Rathfriland, Richhill, Tandragee and Waringstown. This may be through the provision of the MCG (which is also part of this tender process) along with a programme of town centre / village family friendly animation e.g. face painting, walk-about characters etc., which will be the responsibility of the appointed events management team.

The successful contractor will be required to deliver the project in its entirety, and we invite detailed innovative proposals for an inclusive and effective programme.

Total value (estimated)

- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 28 February 2026
- 6 months

Main procurement category

Services

CPV classifications

- 79952000 - Event services
- 79953000 - Festival organisation services

Submission

Tender submission deadline

19 August 2025, 12:00pm

Submission address and any special instructions

eTenders NI only - <https://etendersni.gov.uk/>

Tenders may be submitted electronically

Yes

Award criteria

90% Quality / 10% Price

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Armagh, Banbridge and Craigavon Borough Council

- Public Procurement Organisation Number: PYMV-3527-LYNZ

3 Downshire Road

Banbridge

BT32 3JY

United Kingdom

Email: procurement@armaghbanbridgecraigavon.gov.uk

Region: UKN07 - Armagh City, Banbridge and Craigavon

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland