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Tender

Tree Maintenance Service Framework Agreement

Flintshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-043876

Procurement identifier (OCID): ocds-h6vhtk-056816

Published 29 July 2025, 1:51pm

Scope

Reference

GSC1001372REQ

Description

Flintshire County Council are seeking to appoint a maximum of 4 suitably qualified and experienced suppliers to a Framework Agreement which will cover all aspects of planned tree surgery work within the Flintshire County, as well as emergency works during or after adverse weather conditions and to undertake these works on any council land including open spaces, parks, schools and along highways.

Commercial tool

Establishes a framework

Total value (estimated)

- £576,000 excluding VAT
- £720,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 6 October 2025 to 5 October 2027
- Possible extension to 5 October 2029
- 4 years

Description of possible extension:

2 x 1yr

Main procurement category

Services

CPV classifications

- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services

Contract locations

- UKL23 - Flintshire and Wrexham

Framework

Maximum number of suppliers

4

Maximum percentage fee charged to suppliers

0%

Framework operation description

See ITT Document

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Legal and financial capacity conditions of participation

See ITT Document

Technical ability conditions of participation

See ITT Document

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

19 August 2025, 12:00pm

Tender submission deadline

26 August 2025, 12:00pm

Submission address and any special instructions

1. Log in to PROACTIS at <https://supplierlive.proactisp2p.com>
2. If you are already registered on the Proactis portal please Login and start at Step 14 of these instructions if not go to STEP 3
3. Click the "Sign Up" button at the bottom of the window

4. Enter your correct Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User Name. If you have a generic email address for your organisation e.g. tenders@xxx.co.uk then please use this as the primary contact email address.
5. Please make a note of the Organisation ID and User Name, then click "Register"
6. You will receive an email asking you to "Click here to activate your account". This takes you to Enter Organisation Details.
7. Please enter the information requested, click the ">" on the screen and follow the instructions ensuring that you enter all applicable details.
8. In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice. Please ensure that the selected codes are relevant to your business to ensure that you get notification of opportunities that are of interest.
9. In the Buyers screen please select Flintshire County Council (you may register with other organisations if you wish)
10. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)
11. Accept the Terms and Conditions and then click ">". This takes you to the Welcome window.
12. In the Finish screen please enter a new password and note all your Login details for future reference.
13. Now click "Complete Registration" and you will enter the Supplier Network page.
14. On the centre of the screen click "Opportunities". This will take you to the list of current opportunities available to you.
15. Click the ">" that relates to this notice, this will take you into the PQQ or Tender Request and click "Register Interest". Note there may be several opportunities that appear on this screen, please

ensure that you select the correct one.
16. In the "Your Opportunities" screen please note the closing time and date for completion of the relevant project. Please review the "Items" tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the

project held here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.

17. You can now either create your response", or "Decline" this opportunity.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

12 September 2025

Award criteria

Name	Description	Type	Weighting
Quality	See ITT Document	Quality	75.00%
Price	See ITT	Price	20.00%
Social Value	See ITT	Quality	5.00%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

No PME undertaken so no notice required.

Documents

Associated tender documents

<https://supplierlive.proactisp2p.com/Account/Login>

<https://supplierlive.proactisp2p.com/Account/Login>

Technical specifications to be met

<https://supplierlive.proactisp2p.com/Account/Login>

<https://supplierlive.proactisp2p.com/Account/Login>

Contracting authority

Flintshire County Council

- Public Procurement Organisation Number: PNJC-2356-PCDV

Ty Dewi Sant

Flintshire

CH7 6NA

United Kingdom

Email: procurement@flintshire.gov.uk

Website: <https://www.flintshire.gov.uk>

Region: UKL23 - Flintshire and Wrexham

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales