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Contract

## **Free School Meal Vouchers 2025-28**

West Berkshire Council

F03: Contract award notice

Notice identifier: 2025/S 000-043785

Procurement identifier (OCID): ocds-h6vhtk-0567e4

Published 29 July 2025, 11:34am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Berkshire Council

Market Street

Newbury

RG145LD

#### **Contact**

Kristin Hurford

#### **Email**

[kiki.hurford1@westberks.gov.uk](mailto:kiki.hurford1@westberks.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ11 - Berkshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://westberks.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Free School Meal Vouchers 2025-28

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
  - TA30 - For luncheon vouchers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Food vouchers issued to families during the School holidays to eligible children (in receipt of Free School meals)

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £0.01 / Highest offer: £1,400,000 taken into consideration

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30199770 - Luncheon vouchers

#### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

#### **II.2.4) Description of the procurement**

West Berkshire is calling off a provider for the Free School Meals Vouchers Scheme.

This provides the facility for schools to be able to access food vouchers for use by parents/guardians of pupils who are eligible for FSM during 7 weeks-5days a week, of the school holidays each year.

This contract has been awarded as a call-off from the Crown Commercial Service Framework RM6248 Payment Solutions 2 Lot 3, following evaluation of the 5 Providers on the Crown Commercial Services Framework. Direct award followed the evaluation of the responses, without further competition.

The contract value specified in this notice is the anticipated upper amount payable for this service.

#### **II.2.5) Award criteria**

Quality criterion - Name: Meeting West Berkshire Specification / Weighting: 50%

Cost criterion - Name: Price per voucher / Weighting: 50%

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

It is anticipated that the call off from the Framework will be for 3 years and 3 months. The call off allows multiple purchases throughout the year, depending on required need.

The Household support fund, which the purchase and contribution of the vouchers is depending on has been allocated again for the financial year 2025/26. Future funding and ongoing call off is pending.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- Extreme urgency brought about by events unforeseeable for the contracting authority

Explanation:

Call off from Crown Commercial Service due to ongoing uncertainty of continuation of Household Support Funding

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 July 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Blackhawk Network EMEA Limited

Westside, London Road

Hemel Hempstead

HP3 9TD

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

04155659

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £0.01 / Highest offer: £1,400,000 taken into consideration

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Crown Commercial Services

Office 212, The Mille, 1000 Great West Road

Brentford

TW89DW

Email

[info@crowncommercial.gov.uk](mailto:info@crowncommercial.gov.uk)

Country

United Kingdom

