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Contract

Free School Meal Vouchers 2025-28

West Berkshire Council

F03: Contract award notice

Notice identifier: 2025/S 000-043785

Procurement identifier (OCID): ocds-h6vhtk-0567e4

Published 29 July 2025, 11:34am

Section I: Contracting authority

I.1) Name and addresses

West Berkshire Council

Market Street

Newbury

RG145LD

Contact

Kristin Hurford

Email

kiki.hurford1@westberks.gov.uk

Country

United Kingdom

Region code

UKJ11 - Berkshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://westberks.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Free School Meal Vouchers 2025-28

II.1.2) Main CPV code

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
 - TA30 - For luncheon vouchers

II.1.3) Type of contract

Supplies

II.1.4) Short description

Food vouchers issued to families during the School holidays to eligible children (in receipt of Free School meals)

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £0.01 / Highest offer: £1,400,000 taken into consideration

II.2) Description

II.2.2) Additional CPV code(s)

- 30199770 - Luncheon vouchers

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

West Berkshire is calling off a provider for the Free School Meals Vouchers Scheme.

This provides the facility for schools to be able to access food vouchers for use by parents/guardians of pupils who are eligible for FSM during 7 weeks-5days a week, of the school holidays each year.

This contract has been awarded as a call-off from the Crown Commercial Service Framework RM6248 Payment Solutions 2 Lot 3, following evaluation of the 5 Providers on the Crown Commercial Services Framework. Direct award followed the evaluation of the responses, without further competition.

The contract value specified in this notice is the anticipated upper amount payable for this service.

II.2.5) Award criteria

Quality criterion - Name: Meeting West Berkshire Specification / Weighting: 50%

Cost criterion - Name: Price per voucher / Weighting: 50%

II.2.11) Information about options

Options: No

II.2.14) Additional information

It is anticipated that the call off from the Framework will be for 3 years and 3 months. The call off allows multiple purchases throughout the year, depending on required need.

The Household support fund, which the purchase and contribution of the vouchers is depending on has been allocated again for the financial year 2025/26. Future funding and ongoing call off is pending.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- Extreme urgency brought about by events unforeseeable for the contracting authority

Explanation:

Call off from Crown Commercial Service due to ongoing uncertainty of continuation of Household Support Funding

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 July 2025

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Blackhawk Network EMEA Limited

Westside, London Road

Hemel Hempstead

HP3 9TD

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

04155659

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £0.01 / Highest offer: £1,400,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Crown Commercial Services

Office 212, The Mille, 1000 Great West Road

Brentford

TW89DW

Email

info@crowncommercial.gov.uk

Country

United Kingdom

