

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/043677-2025>

Contract

Provision of Programme and Digital Services Delivery Provider(s)

National Records of Scotland

F03: Contract award notice

Notice identifier: 2025/S 000-043677

Procurement identifier (OCID): ocds-h6vhtk-04ac39

Published 29 July 2025, 8:43am

Section I: Contracting authority

I.1) Name and addresses

National Records of Scotland

General Register House, 3 Princes Street

Edinburgh

EH1 3YY

Contact

Leanne Gourlay

Email

leanne.gourlay@nrscotland.gov.uk

Telephone

+44 7765220118

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Programme and Digital Services Delivery Provider(s)

Reference number

17/05/41 - Lot 1

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

1.1 This document specifies the requirements for a specialised provider(s) in programme management, business and process transformation and digital/operational service delivery to work collaboratively in support of the strategic goals and delivery of major programmes within National Records of Scotland (NRS). We are looking for delivery provider(s) with experience in major public sector programmes and in delivering digital and business transformation with associated operational process and business change to provide programme, service, capability and process re-design together with operational delivery skills, intelligent client advice and short term targeted digital and programme expertise.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £4,000,000

II.2) Description

II.2.1) Title

Lot 1 - Provision of PMO Support and Benefits/Business Case Management and

Intelligent Client Support

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Generally remote delivered. If office presence required it will be at General Register House, 3 Princes Street, Edinburgh, EH1 3YY

II.2.4) Description of the procurement

Lot 1: Provision of Portfolio and Programme Management Office (PMO) Support and Benefits/Business Case Management and Intelligent Client Support

PMO support and Benefits / Business Case Management

- Delivery of Vision and Milestones: to help NRS achieve its key programme vision and milestones through projects which enable deliverable approaches and robust programme management and planning arrangements. (Skills and expertise including strategic options appraisal, portfolio design, programme initiation, management, portfolio/programme planning and delivery prioritisation)

- PMO Support: outcome focused packages to augment existing portfolio and programme management office resource, potentially in routine PMO delivery and also in one-off short term reviews and production of programme management materials to support Programmes in short order. (Skills and expertise including PMO Analysts, Governance design and operation, sustainable programme delivery). Additionally review of existing portfolio management and change governance arrangements and functions, with recommendations to develop and strengthen existing portfolio management office and delivery centre of excellence standards.

- Business Case Management: development of strategic, outline and full Business Cases to support multi-faceted and complex digital and business delivery programmes, including

capturing the options, cost models and benefits for Programmes, helping NRS secure transformational resources within a cross public sector partnership approach to reform and optimisation of approach. (Skills and expertise in business case development for programmes)

- Benefits Management: outcome focused activity to provide short term support to NRS to manage its approach to benefits management and realisation from Programme and project delivery and in demonstrating benefits delivered. The approach to benefits will be critical in underpinning communications with stakeholders (Skills and expertise in benefits management for programmes and projects).

Intelligent Client

- Intelligent Client: outcome based packages to support and advise NRS in managing multiple contracts and associated digital service and operational delivery integration. (Skills and expertise in providing intelligent client for programme delivery, business change, including readiness for operational transition and commercial and delivery integration)

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-033161](#)

Section V. Award of contract

Lot No

1

Title

Lot 1 - Provision of PMO Support and Benefits/Business Case Management and Intelligent Client Support

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

17 July 2025

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Capgemini UK plc

95 Queen Victoria Street

London

EC4V 4HN

Email

ian.matheson@capgemini.com

Telephone

+44 7891152966

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £4,000,000

Section VI. Complementary information

VI.3) Additional information

A contract value of 4,000,000 GBP has been stated in this notice, as portal restrictions only allow a single value to be stated. It should be noted that the advertised contract value was up to 3,000,000 GBP to 4,000,000 GBP. Work packages will be let through this contract on an as required basis and as such the stated contract value may not be fully realised.

This contract delivers community benefits, for every 1,000,000 GBP contract spend benefits equal to a minimum of 50 points shall be delivered on an annual basis. In the first 12 months the Service Provider has committed to delivering 75 points broken down as follows:

- 1 Modern Apprenticeship position (30 Community Benefits Points)
- 1 Graduate Internship position (30 Community Benefits Points)
- 1 Structured Training place (15 Community Benefits Points)

(SC Ref:805514)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Email

Enquiries@scotcourts.gov.uk

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://scotscourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>