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Tender

## Medication Administration Service

Milton Keynes City Council

CENTRAL AND NORTH WEST LONDON NHS FOUNDATION TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-043237

Procurement identifier (OCID): ocds-h6vhtk-0547d7 ([view related notices](#))

Published 25 July 2025, 3:32pm

## Changes to notice

This notice has been edited. The [previous version](#) is still available.

Submission and Clarification time and dates updated as did not pull through correctly from E-Tendering system.

## Scope

## Reference

2025-097

## Description

Milton Keynes City Council ('the Council') is currently out to tender for the provision of a Medication Administration Service.

Central and North West London NHS Foundation Trust and Milton Keynes City Council are working together to commission Medication Administration services for residents in Milton Keynes, where requiring support to safely administer their medication is an identified need.

Medicines support is any support that enables a person to manage their medicines. This covers prompting or reminding people to take their medicines; helping people remove medicines from packaging; and administering some or all of a person's medicines.

Referrals for the service will come from CNWL District Nurse team only and could be located anywhere within Milton Keynes.

Any prospective Providers will be registered with CQC, with the registered office located in Milton Keynes. The provider will be rated 'Good' or 'Outstanding' in all domains (safe, effective, caring, responsive and well led) at their most recent inspection. There must be no CQC enforcement notices in place.

This procurement is being run via the open procedure under the Light Touch Regime.

The Council proposes to enter into a contract that will be for an initial term of 3 years with an option for the Council to extend for 2 years with the successful tenderer (Service Provider).

Tender submissions must be returned electronically via the Authorities e-tendering portal In-Tend: <https://in-tendhost.co.uk/milton-keynes/aspx/Home> as per the prescribed instructions in the tender documentation.

Deadline for submissions of the tender will be 12 Noon on the 22nd August 2025.

## Total value (estimated)

- £1,340,000 excluding VAT

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Above the relevant threshold

### **Contract dates (estimated)**

- 26 January 2026 to 25 January 2029
- Possible extension to 25 January 2031
- 5 years

Description of possible extension:

2 Year optional extension

### **Main procurement category**

Services

### **CPV classifications**

- 85300000 - Social work and related services

### **Contract locations**

- UKJ12 - Milton Keynes

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## **Participation**

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

8 August 2025, 11:59pm

### **Tender submission deadline**

22 August 2025, 12:00pm

### **Submission address and any special instructions**

Tender submissions must be returned electronically via <https://in-tendhost.co.uk/milton-keynes/aspx/Home> as per the prescribed instructions in the tender documentation.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

4 December 2025

**Recurring procurement**

Publication date of next tender notice (estimated): 2 June 2030

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Simple description	Price - 40% Quality - 60% All criteria are stated in the tender document set, published on In-Tend.	Price

**Weighting description**

Price - 40%

Quality - 60%

All criteria are stated in the tender document set, published on In-Tend.

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**Other information****Conflicts assessment prepared/revised**

Yes

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## Procedure

### Procedure type

Open procedure

### Special regime

Light touch

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## Contracting authorities

### Milton Keynes City Council

- Public Procurement Organisation Number: PLDZ-6131-PWZH

Civic Offices, 1 Saxon Gate East

Milton Keynes

MK9 3EJ

United Kingdom

Contact name: Procurement Team

Telephone: 01908 691691

Email: [corporateprocurement@milton-keynes.gov.uk](mailto:corporateprocurement@milton-keynes.gov.uk)

Website: <https://www.milton-keynes.gov.uk/>

Region: UKJ12 - Milton Keynes

Organisation type: Public authority - sub-central government

## **CENTRAL AND NORTH WEST LONDON NHS FOUNDATION TRUST**

- NHS Organisation Data Service: RV3
- Public Procurement Organisation Number: PQNQ-2236-WRPR

Trust Headquarters 350 Euston Road, Regent's Place

London

NW1 3AX

United Kingdom

Email: [cnwl.bids.cnwl@nhs.net](mailto:cnwl.bids.cnwl@nhs.net)

Website: <http://www.cnwl.nhs.uk/>

Region: UKI31 - Camden and City of London

Organisation type: Public authority - sub-central government

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## **Contact organisation**

Contact Milton Keynes City Council for any enquiries.