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Tender

BT197 - Chamberlain House Meals Service

Westminster City Council

The Royal Borough of Kensington & Chelsea

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-043130

Procurement identifier (OCID): ocds-h6vhtk-0527fd ([view related notices](#))

Published 25 July 2025, 1:15pm

Scope

Reference

BT197

Description

The Royal Borough of Kensington and Chelsea (RBKC) has one contract that delivers a meals service to service users at Chamberlain House Day Centre.

Chamberlain House is an in-house Day Centre service for older residents and supports up to 15 residents per day, five days per week Monday to Friday. Daily attendance is around eight (8) - 12 residents.

Residents attend for a full day and most attend 3-5 days per week.

Meal's consumption over a week is:

- Eight (8) - 12 meals per day equating to 40 - 60 meals per week.

- Meals are two courses

The current contract is due to expire 30 September 2025. New contracts need to be in place from 1 October 2025.

RBKC is looking to procure a new service contract to replace this so the Council can meet its statutory duty in meeting assessed, eligible needs, achieve value for money and maintain current high-quality standards.

Commissioners wish to procure a single supplier to deliver nutritious, hot meals, which meet users' cultural and dietary requirements.

Total value (estimated)

- £90,000 excluding VAT
- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2028
- 3 years

Main procurement category

Services

CPV classifications

- 15894200 - Prepared meals
- 55521100 - Meals-on-wheels services

- 15894220 - Hospital meals
- 55300000 - Restaurant and food-serving services
- 75122000 - Administrative healthcare services
- 85321000 - Administrative social services
- 15897300 - Food parcels
- 85312100 - Daycare services
- 85144100 - Residential nursing care services
- 79342320 - Customer-care services

Contract locations

- UKI3 - Inner London - West

Submission

Enquiry deadline

11 August 2025, 5:00pm

Tender submission deadline

13 August 2025, 5:00pm

Submission address and any special instructions

This opportunity and all associated procurement documents will be accessible via our City of Westminster Procurement and Contracts portal ("the Portal"), kindly visit

<https://wcc.ukp.app.jaggaer.com> and search for the following reference: ITT_30462. If you have any questions, please submit these through the portal.

Our portal is free to register on.

To view details of the Opportunity via the Portal please click the following link:

<https://wcc.ukp.app.jaggaer.com/go/63860945019841697F7B>

Or browse as follows:

- Connect to <https://wcc.ukp.app.jaggaer.com>
- Enter your Username and Password
- Go to Published Opportunities
- Click on the Project Title to view details

Tenders may be submitted electronically

Yes

Award criteria

Most Advantageous Tender Criteria:

30% - Price

70% - Quality

Procedure

Procedure type

Below threshold - open competition

Contracting authorities

Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Contact name: Buying Team

Email: BuyingTeam@Westminster.gov.uk

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government

The Royal Borough of Kensington & Chelsea

- Public Procurement Organisation Number: PPRX-1592-MXGN

Town Hall, Hornton Street

London

W8 7NX

United Kingdom

Email: procurement@rbkc.gov.uk

Website: <https://www.rbkc.gov.uk/>

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - sub-central government

Contact organisation

Contact Westminster City Council for any enquiries.