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Tender

# ID 5950317 - GRO PROCUREMENT OF CERTIFICATE PAPER

Northern Ireland Statistics and Research Agency (Executive Agency of the Department of Finance)

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-043024

Procurement identifier (OCID): ocds-h6vhtk-05660c (view related notices)

Published 25 July 2025, 10:11am

#### Scope

#### Reference

ID 5950317

#### **Description**

The General Register Office (GRO) requires the supply and delivery of specialist A4 size certificate paper in order to meet legislative requirements to produce certified copies. Suppliers should refer to the Specification Schedule for full detail on the deliverables of this contract.

#### **Total value (estimated)**

• £265,000 excluding VAT

• £318,000 including VAT

Above the relevant threshold

#### **Contract dates (estimated)**

- 3 October 2025 to 2 October 2028
- Possible extension to 2 October 2030
- 5 years

Description of possible extension:

There will be two options to extend the contract for anything up to 12 months each at the Buyers discretion.

CPD and the Buyer cannot guarantee any level of business under these optional extension periods.

#### Main procurement category

Goods

#### **CPV** classifications

- 30197630 Printing paper
- 30199310 Embossed or perforated printing paper

## **Participation**

Particular s	suitability
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Small and medium-sized enterprises (SME)

#### **Submission**

#### **Enquiry deadline**

14 August 2025, 3:00pm

#### Tender submission deadline

25 August 2025, 3:00pm

### Submission address and any special instructions

Tenders must be submitted electronically at <a href="https://etendersni.gov.uk">https://etendersni.gov.uk</a>

#### Tenders may be submitted electronically

Yes

#### Languages that may be used for submission

English

#### **Award decision date (estimated)**

25 September 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 3 June 2030

#### **Award criteria**

Name	Туре	Weighting	
AC3 - Total Contract Price	Price	75%	
AC1 - Security Measures to deter Forgery and Counterfeiting	Quality	13%	
AC2 - Security Arrangements	Quality	12%	

#### Other information

## **Applicable trade agreements**

• Government Procurement Agreement (GPA)

## Conflicts assessment prepared/revised

Yes

## **Procedure**

## **Procedure type**

Open procedure

#### **Contracting authority**

## Northern Ireland Statistics and Research Agency (Executive Agency of the Department of Finance)

• Public Procurement Organisation Number: PQQH-8352-JYGJ

Colby House, Stranmillis Court

**Belfast** 

BT9 5RR

**United Kingdom** 

Email: SSDAdmin.CPD@finance-ni.gov.uk

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

#### **CPD - Supplies and Services Division**

Summary of their role in this procurement: CPD- Supplies and Services Division is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland.

Public Procurement Organisation Number: PVWG-8426-YWXV

Clare House 303, Airport Road West

**Belfast** 

BT3 9ED

**United Kingdom** 

Email: SSDAdmin.CPD@finance-ni.gov.uk

Region: UKN06 - Belfast

## **Contact organisation**

Contact <u>CPD - Supplies and Services Division</u> for any enquiries.