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Tender

The Winter Palace at Hampton Court Palace - 2026-2028

Historic Royal Palaces

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-043015

Procurement identifier (OCID): ocds-h6vhtk-056604

Published 25 July 2025, 10:05am

Scope

Reference

HRP-7252

Description

Please refer to attached documentation for a Brief, Specification and further details.

INVITATION TO TENDER DETAILS

THE WINTER PALACE - CHRISTMAS AT HAMPTON COURT PALACE 2026-2028

We are running a tender process with the intention of awarding a contract for the provision of a Creative Partner for Development and Production and are inviting suitably experienced / qualified organisations to tender.

This procurement will follow public procurement regulations (Procurement Act 2023) and will be a two-stage procurement.

Stage 1 - Expressions of Interest and Procurement Specific Questionnaire

Stage 2 - Invitation to Tender (shortlisted suppliers only)

Event Dates: Christmas period - 2026, 2027, 2028.

HRP's requirements:

Historic Royal Palaces is tendering for a Creative Partner for Development and Production of our Christmas Experience at Hampton Court Palace (HCP).

We are looking to develop a new high-quality multi-generational event that will establish Hampton Court Palace as an essential component of visitors' Christmas tradition.

Specifically, we are looking for a creative partner who can design and deliver all elements of this experience. Including but not limited to: decorative scheme, large scale 3D installations, interactive activities, live performance, digital/AV.

Please refer to the draft Specification of Requirements which is subject to update and revision for full details

Please ensure you have completed the full Procurement Specific Questionnaire as part of your stage 1 submission.

Budget: The value of the contract is estimated at £1,401,000 over 3 years.

Exclusion criteria:

Please refer to the Procurement Specific Questionnaire for our conditions of participation and qualifying questions.

Responses to Invitation to Tender:

All responses to the tender must be received by HRP by 15th August 2025 at 5.00pm and must be submitted electronically via our E-tendering system - Delta.

Suppliers can register here <https://www.delta-esourcing.com/register/>

Delta Registration:

Suppliers will need to register on Delta in order to participate in the tender process.

The Access Code for this tender box is P886U7972W

Should any Tenderer experience issues with registering or using the Delta service, please contact the Delta Helpdesk on 0800 923 9236.

Central Digital Platform Registration:

You must also register on the government's Central Digital Platform www.gov.uk/find_tender (you only need to do this once). Instructions can be found within the attached documentation

Tender documents:

The tender process will be available through HRP's e-tendering system, Delta e-Sourcing.

Tender documents will be made available to all on Delta.

Documents are planned to be issued on w/c 18th August 2025

For the avoidance of doubt HRP reserves the right to negotiate the contractual terms with any preferred supplier(s) or not to award a contract

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-East-Molesey:-Event-services./P886U7972W>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/P886U7972W>

Total value (estimated)

- £1,401,000 excluding VAT
- £1,681,200 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 1 January 2029
- 3 years, 1 month, 1 day

Main procurement category

Services

CPV classifications

- 79952000 - Event services

Contract locations

- UKI - London

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

26 July 2025, 6:15pm

Submission type

Tenders

Tender submission deadline

19 August 2025, 8:00am

Submission address and any special instructions

<https://www.hrp.org.uk>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 November 2025

Award criteria

Name	Type	Weighting
Technical Response 60-70%	Quality	60%
Commercial Response 30-40%	Price	30%
Social Value 10%	Quality	10%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Two stage procurement

Documents

Associated tender documents

[Advert - Stage 1 - Expression of Interest \(including PSQ\).pdf](#)

[Stage 1 - The Winter Palace - Brief and Details - Copy.pdf](#)

Contracting authority

Historic Royal Palaces

- Public Procurement Organisation Number: PMHC-9885-MMJV

Hampton Court Palace

East Molesey

KT8 9AU

United Kingdom

Contact name: Sarah White

Telephone: 02081329662

Email: sarah.white@hrp.org.uk

Region: UKI75 - Hounslow and Richmond upon Thames

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)