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Planning

## **NEPO507 - Travel Management Services**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-042803

Procurement identifier (OCID): ocids-h6vhtk-056581

Published 24 July 2025, 2:21pm

### **Scope**

### **Reference**

NEPO507

### **Description**

The Association of North East Councils Limited trading as the North East Procurement Organisation (NEPO) seeks to establish a Framework for the provision of Travel Management Services, covering the booking of all rail and air travel, MICE (Meetings, Incentives, Conferences, and Exhibitions) arrangements, hotel accommodation - including emergency accommodation requirements - and any other ancillary services related to business travel, as delivered by Travel Management Companies (TMCs).

The Future Framework will replace the existing NEPO507 Travel Management Services Framework which expires 31.07.26.

This preliminary market engagement notice provides advance notice to the marketplace of the tendering opportunity and NEPO's intention to undertake market consultation activities with suppliers to help shape the future Framework.

The Solution will be available for use by NEPO Member Authorities and Associate Members. A list of member organisations is available in the Associate Members section of the NEPO website at: [www.nepo.org](http://www.nepo.org).

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: <https://www.nepo.org/associate-members>.

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities.

A list of permissible users available at: <http://www.nepo.org/associate-membership/permissible-users>.

## **Commercial tool**

Establishes a framework

## **Total value (estimated)**

- £1,000,000,000 excluding VAT
- £1,000,000,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 August 2026 to 31 July 2030
- 4 years

## **Main procurement category**

Services

## **CPV classifications**

- 55100000 - Hotel services
- 63512000 - Sale of travel tickets and package tours services
- 63515000 - Travel services
- 63516000 - Travel management services
- 79997000 - Business travel services
- 85323000 - Community health services

## **Contract locations**

- UK - United Kingdom

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## **Engagement**

### **Engagement deadline**

7 August 2025

### **Engagement process description**

NEPO intend to publish a preliminary market engagement questionnaire via Open e-Tendering system ([www.open-uk.org](http://www.open-uk.org)). The questionnaire responses will help NEPO design the framework by providing the level of market interest and provide insight from suppliers on the shaping of the future provision.

The questionnaire will be made accessible via the Open e-Tendering system on 24th July 2025 with a submission deadline of 12:00 on 7th August 2025.

Suppliers wishing to access and complete the questionnaire must first register on the e-Tendering system using the following link <https://www.open-uk.org>

For guidance on how to create an account or submit your questionnaire response through Open, please visit <https://www.open-hub.org/training> to access the available Training Guides.

If you need technical assistance from the Open Support team, this can be requested via [open.support@nepo.org](mailto:open.support@nepo.org). PLEASE NOTE: Open is accessible 24/7 however, technical support is available Monday to Thursday 08:30 - 17:00 and Friday 08:30 - 16:30.

NEPO intend to hold meetings with interested suppliers via Microsoft Teams on 18th - 20th August 2025. A presentation will be given by NEPO and there will be an opportunity to ask questions in the session. Time slots will be provided to those whom express an interest in attending a session by contacting [professional.services@nepo.org](mailto:professional.services@nepo.org).

Attendance at the Microsoft Teams meeting is optional and does not provide suppliers with an advantage in any future related procurement.

Attendance also does not constitute as an intention to tender for any future related procurement.

Please note the above information may be subject to change and is indicative only.

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## **Contracting authority**

### **THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED**

- Companies House: 05014821
- Public Procurement Organisation Number: PYVX-2132-JNMM

Northern Design Centre

Gateshead

NE8 3DF

United Kingdom

Email: [cdpnepoteam@nepo.org](mailto:cdpnepoteam@nepo.org)

Website: <http://www.nepo.org>

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government