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Tender

25/010 Green Belt Assessment Joint Procurement Exercise

Tamworth Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-042568

Procurement identifier (OCID): ocds-h6vhtk-056507 ([view related notices](#))

Published 24 July 2025, 8:57am

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Scope

Reference

25/010

Description

Cannock Chase District Council, Lichfield District Council, South Staffordshire District Council and Tamworth Borough Council (the councils) wish to invite a suitably experienced and qualified consultant to undertake a Green Belt Assessment for all of the authorities taking part, that will inform the authorities future plan making and decision taking. The assessment must be prepared in accordance with national guidance contained in the Planning Practice Guidance (PPG).

Total value (estimated)

- £240,000 excluding VAT
- £300,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 30 September 2025 to 1 April 2026
- 6 months, 2 days

Main procurement category

Services

CPV classifications

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

Submission**Tender submission deadline**

21 August 2025, 3:00pm

Submission address and any special instructions

Tenders MUST be submitted electronically using the 'Submit my Return' function on the in-

tend portal at <https://in-tendhost.co.uk/tamworthbc> in either PDF format or in a format which is compatible with Microsoft365. Tenders submitted by any other means will not be considered, unless otherwise directed, and will be disqualified.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

6 September 2025

Award criteria

Name	Description	Type
Simple description	The award criteria will be 15% Price 80% Quality and 5% Social Value. The Quality is broken down into 5 questions each with their own weightings.	Price

Weighting description

The award criteria will be 15% Price 80% Quality and 5% Social Value. The Quality is broken down into 5 questions each with their own weightings.

Other information

Payment terms

Payment will be made via Bacs. Where the Services have been properly delivered to and accepted by the Council, payment shall be due twenty-eight (28) days from the date of receipt of correct invoice documentation by the Council. Invoices must be e-mailed to creditors@tamworth.gov.uk and MUST clearly state the Contract Number together with the relevant Purchase Order Number

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

We undertook soft market testing to see if companies had capacity to undertake our project following an unsuccessful further competition exercise using an established Framework

Documents

Associated tender documents

[ITT - Instructions to Tenderers ABOVE THRESHOLD 2025.docx](#)

[Appendix 2 - Proposal Submission Form.docx](#)

[Schedule 2 - Schedule of Rates.docx](#)

[PSQ - PROCUREMENT SPECIFIC QUESTIONNAIRE.docx](#)

[Schedule 4 Draft Contract.docx](#)

[Social Value Priorities & Pledges 2025.docx](#)

[Schedule 3 - Form of Tender.docx](#)

Contracting authority

Tamworth Borough Council

- Public Procurement Organisation Number: PTDD-5754-QXLV

Marmion House, Lichfield Street

Tamworth

B79 7BZ

United Kingdom

Contact name: Jennifer Getliff

Email: procurement@tamworth.gov.uk

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government