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Tender

Policy Support Framework Agreement

Scottish Forestry

F02: Contract notice

Notice identifier: 2025/S 000-042500

Procurement identifier (OCID): ocds-h6vhtk-0547bc

Published 23 July 2025, 4:28pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Forestry

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Contact

Anna Penman

Email

sfprocurement@forestry.gov.scot

Telephone

+44 1313705250

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<https://www.forestry.gov.scot/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30372

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Policy Support Framework Agreement

Reference number

SF_0566

II.1.2) Main CPV code

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Forestry wish to put in place a Multi-Supplier the framework agreement that will provide essential assistance in developing and delivering strategic policy and communications in relation to tree health, as well as engaging, as required on Scottish Forestry's behalf, with the woodland and forestry sector, landowners and managers, the wider public and other stakeholders, through the delivery of workshops, webinars, and meetings as required.

II.1.5) Estimated total value

Value excluding VAT: £160,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 77200000 - Forestry services
- 77230000 - Services incidental to forestry
- 77231200 - Forest pest control services

- 77231300 - Forest administration services
- 77231900 - Forest sectoral planning services
- 90712200 - Forest conservation strategy planning

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Framework Contractors will provide a support role to Scottish Forestry Tree Health Team, although the remit crosses over with other areas such as Sustainable Forest Management and Forest Sector Development.

What's in-scope:

- Facilitate engagement with relevant stakeholders to inform policy development, implementation and evaluation. Stakeholders can include local authorities, forest industries, NGOs and community groups etc.
- Expertise in the topic areas and established networks with relevant stakeholders are necessary for this framework.
- Scoping end-user needs to help inform policy design and guidance development
- Contributing to development and design of guidance materials for online publication
- Developing and delivering webinars or other engagement activities to assist with awareness raising and guidance uptake
- Facilitating feedback opportunities and contributing to analysis of feedback to assist with policy evaluation
- Expertise in the topic areas and established networks with relevant stakeholders are necessary for this framework.

What's out of scope:

- Generic market research
- meeting facilitation.

More information can be found in the Invitation to Tender Documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: £160,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will run for 3 years initially with the option to extend for a further 12 months, at the sole discretion of Scottish Forestry.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-031956](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 August 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 August 2025

Local time

12:00pm

Place

Edinburgh

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The Framework Agreement will run for 3 years initially with the option to extend for a further 12 months, at the sole discretion of Scottish Forestry.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=805105.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:805105)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=805105

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court & Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom