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Tender

## **Policy Support Framework Agreement**

Scottish Forestry

F02: Contract notice

Notice identifier: 2025/S 000-042500

Procurement identifier (OCID): ocds-h6vhtk-0547bc

Published 23 July 2025, 4:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Forestry

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

#### **Contact**

Anna Penman

#### **Email**

[sfprocurement@forestry.gov.scot](mailto:sfprocurement@forestry.gov.scot)

#### **Telephone**

+44 1313705250

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<https://www.forestry.gov.scot/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30372](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30372)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Policy Support Framework Agreement

Reference number

SF\_0566

#### **II.1.2) Main CPV code**

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Scottish Forestry wish to put in place a Multi-Supplier the framework agreement that will provide essential assistance in developing and delivering strategic policy and communications in relation to tree health, as well as engaging, as required on Scottish Forestry's behalf, with the woodland and forestry sector, landowners and managers, the wider public and other stakeholders, through the delivery of workshops, webinars, and meetings as required.

#### **II.1.5) Estimated total value**

Value excluding VAT: £160,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77200000 - Forestry services
- 77230000 - Services incidental to forestry
- 77231200 - Forest pest control services

- 77231300 - Forest administration services
- 77231900 - Forest sectoral planning services
- 90712200 - Forest conservation strategy planning

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Framework Contractors will provide a support role to Scottish Forestry Tree Health Team, although the remit crosses over with other areas such as Sustainable Forest Management and Forest Sector Development.

What's in-scope:

- Facilitate engagement with relevant stakeholders to inform policy development, implementation and evaluation. Stakeholders can include local authorities, forest industries, NGOs and community groups etc.
- Expertise in the topic areas and established networks with relevant stakeholders are necessary for this framework.
- Scoping end-user needs to help inform policy design and guidance development
- Contributing to development and design of guidance materials for online publication
- Developing and delivering webinars or other engagement activities to assist with awareness raising and guidance uptake
- Facilitating feedback opportunities and contributing to analysis of feedback to assist with policy evaluation
- Expertise in the topic areas and established networks with relevant stakeholders are necessary for this framework.

What's out of scope:

- Generic market research
- meeting facilitation.

More information can be found in the Invitation to Tender Documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

#### **II.2.6) Estimated value**

Value excluding VAT: £160,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will run for 3 years initially with the option to extend for a further 12 months, at the sole discretion of Scottish Forestry.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-031956](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 August 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 August 2025

Local time

12:00pm

Place

Edinburgh

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The Framework Agreement will run for 3 years initially with the option to extend for a further 12 months, at the sole discretion of Scottish Forestry.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=805105](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=805105).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:805105)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=805105](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=805105)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court & Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom