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Planning

SOL - PME Translation and Interpretation 2025

Solihull Metropolitan Borough Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-042486

Procurement identifier (OCID): ocds-h6vhtk-056473

Published 23 July 2025, 4:02pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Project reference code change

Scope

Reference

SOL - 23362

Description

The Council are looking undertake a pre market engagement. The Council are looking to provide a variety of translation and interpretation services to be utilised in both individual and group settings. Minimum requirements will include the following methodology, we are keen to understand how AI can enhance and/or contribute.

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- 3 years

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support
- 73000000 - Research and development services and related consultancy services
- 85000000 - Health and social work services

Contract locations

- UKG3 - West Midlands

Engagement

Engagement deadline

8 August 2025

Engagement process description

SMBC are looking to provide a variety of translation and interpretation services to be utilised in both individual and group settings. Minimum requirements will include the following methodology, we are keen to understand how AI can enhance and/or contribute.

Face to Face Interpreting

When there is a verbal communication barrier between The Council and a person using its services, this is a resource for people who use council services, who have limited English proficiency. This will include British Sign Language, which is a fully developed, natural language with its own grammar and syntax, distinct from spoken English.

Written Translation

When written and/or digital information needs to be converted from one language to another, directly translating the text while preserving the original meaning and context with clarity and accuracy.

Easy Read Translation

'Easy Read' refers to the presentation of text in an accessible, easy to understand format and is often preferred by readers with learning disabilities and/or difficulties to understand information more easily. However, it may also be beneficial for people with other conditions affecting how they process information and those who are not fluent in English.

Braille Translation

For blind people or people who find large print difficult. It involves converting written text into Braille, a tactile writing system.

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Contracting authority

Solihull Metropolitan Borough Council

- Public Procurement Organisation Number: PGWC-7578-LYDG

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Organisation type: Public authority - sub-central government