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Pipeline

## **Provision of Debt Resolution Services**

Derby City Council

UK1: Pipeline notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-042352

Procurement identifier (OCID): ocds-h6vhtk-054de9

Published 23 July 2025, 12:53pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Amended estimated tender dates

### **Scope**

### **Reference**

P557 / TD2291

## Description

Derby City Council is currently drafting a tender for the Provision of Debt Resolution Services to provide a Corporate Debt Management Services which include but not limited to:

- Service to cover Council Tax and Business Rates, Commercial Rents, Over Paid Housing Benefits
- Social Care and Miscellaneous Sundry Debt recovery.
- Along with Litigation Service and Data
- Analytics (Perennity to Pay)

The contract will likely be split into three (3) lots and bidders will have the option of bidding for one lot or multiple lots. A minimum of three (3) providers will be appointed for lot 1. With one (1) supplier for lot two (2) and lot three (3).

- Lot one (1) Enforcement Service.
- Lot two (2) Litigation Services.
- Lot three (3) Data Analytics.

The Council will look to award work to the successful bidders for the initial 12 months of the contract in order of they ranked in the tender process. After the first 12 months the work will be distributed in order of performance based on the KPI's and success rate of collecting the debt.

The Council expects the Providers to work with an appointed Supervising Officer(s) for each of the three (3) category/service area to continually seek improvements in the provision of enforcement services and consequently on the collection performance, and to ensure that the actual service delivery to the public is of the highest standard.

The Competitive Flexible procedure will likely be split into two stages:

### Stage One - Initial Stage

This will be the PSQ stage that suppliers complete to be set up on the Central Digital Platform such as their economic and financial standing and their technical / professional ability. The Council will also ask a series of pass/fail questions which bidders have to complete. Only bidders that have passed this stage will be accepted on to Stage Two.

## Stage Two - Quality and Pricing

Bidders will need to complete a series of quality questions based on how they will carry out the contract and also complete the pricing sheet for their tendered lots.

THIS IS NOT AN INVITATION TO TENDER - THIS

NOTICE SEEKS TO ALERT THE MARKET THAT

IT IS OUR INTENTION TO TENDER AROUND AUGUST / SEPTEMBER 2025

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2030
- 5 years

### **Main category**

Services

### **CPV classifications**

- 72316000 - Data analysis services
- 75100000 - Administration services
- 75242110 - Bailiff services
- 79940000 - Collection agency services

### **Contract locations**

- UKF11 - Derby

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## **Submission**

### **Publication date of tender notice (estimated)**

22 September 2025

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Above or below total value threshold**

Above or equal to threshold

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## **Contracting authority**

### **Derby City Council**

- Public Procurement Organisation Number: PQVM-1383-ZBXP

The Council House - Corporation Street

Derby

DE1 2FS

United Kingdom

Email: [procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government