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Tender

Hillingdon Employment Support Programme (HESP) on behalf of the London Borough of Hillingdon

London Borough of Hillingdon

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-042195

Procurement identifier (OCID): ocds-h6vhtk-05643b ([view related notices](#))

Published 22 July 2025, 5:59pm

Scope

Description

The London Borough of Hillingdon (LBH) will appoint a Hillingdon Employment Project Co-ordinator to manage a local employment support initiative. This role will work closely with an Employment Project Worker, employed by a contracted service provider, to deliver tailored support to economically inactive residents.

Context:

The project aligns with the Get Britain Working agenda and the UK Shared Prosperity Fund (UKSPF), focusing on integrated employment and health support.

The UKSPF has been extended to March 2026, allowing flexible local delivery under the People & Skills investment priority.

Objectives:

Reduce barriers to employment for economically inactive individuals.

Provide intensive, wrap-around support to help participants move towards employment or

education.

Collaborate with specialist training providers (e.g., ESOL, digital, maths, English) for additional support.

Requirements:

- A bespoke service for clients with complex needs.
- Appointment of an Employment Project Worker via a contracted provider.
- Strong collaboration between the Co-ordinator and Worker.
- Clear referral pathways and partnerships with local stakeholders (e.g., Job Centres, employers).
- Development of individual action plans for each participant.
- Seamless integration with specialist training services.

Desired Provider Attributes:

Flexible, responsive, and pragmatic.

Capable of supporting disadvantaged groups not served by mainstream services.

The estimated contract value- £92,000

Total value (estimated)

- £92,000 excluding VAT
- £110,400 including VAT

Below the relevant threshold

Contract dates (estimated)

- 22 August 2025 to 31 March 2026

- 7 months, 10 days

Main procurement category

Services

CPV classifications

- 80000000 - Education and training services

Contract locations

- UKI74 - Harrow and Hillingdon

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

30 July 2025, 5:00pm

Tender submission deadline

4 August 2025, 5:00pm

Submission address and any special instructions

Bidders are to submit their tender submissions via the tender link (Proactis- Rego)

<https://supplierlive.proactisp2p.com>

Tenders may be submitted electronically

Yes

Award criteria

The award criteria is based on 50% price / 50% Quality

Procedure

Procedure type

Below threshold - open competition

Contracting authority

London Borough of Hillingdon

- Public Procurement Organisation Number: PHZZ-4724-NYPH

Civic Centre

Uxbridge

UB8 1UW

United Kingdom

Email: procurement@hillingdon.gov.uk

Region: UKI74 - Harrow and Hillingdon

Organisation type: Public authority - sub-central government