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Tender

## **Light Touch Concession Contract for the Provision of Catering and Venue Services at Pembroke Lodge**

TRP TRADING COMPANY LIMITED

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041962

Procurement identifier (OCID): ocds-h6vhtk-05625d

Published 22 July 2025, 12:06pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

To respond to this opportunity, please use the following Link: <https://www.delta-esourcing.com/respond/9D62AT6Q9Z> or paste the following access 9D62AT6Q9Z code into your response manager. If you experience any technical difficulties from accessing the above url, then please contact the Delta eSourcing Helpdesk on call 0800 923 9236 or email [helpdesk@delta-esourcing.com](mailto:helpdesk@delta-esourcing.com).

### **Scope**

## Description

This procurement is being conducted in accordance with the Procurement Act 2023 as a Light Touch Concession Contract, utilising a two-stage Competitive Flexible Procedure.

The opportunity relates to the provision of catering and venue services at Pembroke Lodge, a prominent Grade II listed Georgian property situated within Richmond Park. The successful concessionaire will be responsible for the delivery of high-quality hospitality services, including but not limited to café operations, weddings, private functions, and corporate events, under a concession arrangement.

The procurement will be undertaken in two stages:

Stage One: Selection of suitably qualified suppliers based on experience, capability, and financial standing.

Stage Two: Invitation to shortlisted suppliers to submit detailed proposals. The Authority reserves the right to enter into negotiations during this stage to refine tenders and ensure best value.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=967584148>

## Total value (estimated)

- £55,000,000 including VAT

Above the relevant threshold

## Contract dates (estimated)

- 1 November 2026 to 31 October 2033
- Possible extension to 31 October 2036
- 10 years

Description of possible extension:

Option to extend for up to three additional 12-month periods

## **Main procurement category**

Services

## **CPV classifications**

- 55520000 - Catering services
- 79952000 - Event services

## **Contract locations**

- UKI - London

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

10 August 2025, 12:00pm

**Submission type**

Tenders

**Deadline for requests to participate**

12 August 2025, 12:00pm

**Submission address and any special instructions**

<https://www.delta-esourcing.com/>

**Tenders may be submitted electronically**

No

**Languages that may be used for submission**

English

**Award decision date (estimated)**

15 January 2026

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**Award criteria**

Name	Type	Weighting
Quality	Quality	70%
Price	Price	30%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Special regime

- Concession
- Light touch

### Competitive flexible procedure description

This Procurement is being conducted in accordance with the Procurement Act 2023 as a Light Touch Concession, using a two stage Competitive Flexible Procedure. This document describes how Stage 2 (Invitation to Tender) of the procurement will be conducted, including an indicative timetable, our requirements, award criteria and how to respond to this opportunity.

## Reduced tendering period

Yes

Light touch contract - no minimum

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## Contracting authority

### TRP TRADING COMPANY LIMITED

- Public Procurement Organisation Number: PRNG-7762-JCRY

The Old Police House, Hyde Park

London

W2 2UH

United Kingdom

Contact name: Danny Forrest

Telephone: 07715306015

Email: [dforrest@royalparks.org.uk](mailto:dforrest@royalparks.org.uk)

Region: UKI32 - Westminster

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)