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Award

People Team Administration System and Software Maintenance

The Sheffield College

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041898

Procurement identifier (OCID): ocids-h6vhtk-056391

Published 22 July 2025, 11:17am

Scope

Reference

TSC-10-TE-25/26

Description

HR software, Payroll Software, Recruitment and Induction modules, GDPR modules along with other functionality.

Contract 1. People Team Administration System and Software

Maintenance

Supplier

- [MHR International UK LTD](#)

Contract value

- £578,653.42 excluding VAT
- £694,384.10 including VAT

Above the relevant threshold

Earliest date the contract will be signed

24 July 2025

Contract dates (estimated)

- 1 August 2025 to 1 July 2030
- Possible extension to 1 July 2032
- 6 years, 11 months, 1 day

Description of possible extension:

+1+1 If necessary to continue service.

Main procurement category

Goods

CPV classifications

- 48450000 - Time accounting or human resources software package

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Direct award

Direct award justification

Additional or repeat goods, services or works - extension or partial replacement

The intent is to not go to tender, as there will be increased cost - as we've incurred this time with Insights who charge us 4% of anything we spend with MHR - on top of MHR's own costs. Therefore by going direct with MHR this time round will prevent these costs from occurring.

Going to tender will automatically increase the cost that we pay for the iTrent product - as we've already done this time round with Insights. We've paid an additional 4% on top of any costs we've paid to MHR - just for Insights managing our contract. We receive no additional services from Insights and have incurred extensive delays in Insights moving our customer service needs forward. Therefore, to go direct with MHR, will prevent these additional costs and mean quicker response times as we can go direct.

Supplier

MHR International UK LTD

- Companies House: 01852206

Britannia House Mere Way Campus, Ruddington

Nottingham

NG11 6JS

United Kingdom

Telephone: 01159456000

Email: bidteam@mhrglobal.com

Region: UKF16 - South Nottinghamshire

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. People Team Administration System and Software Maintenance

Contracting authority

The Sheffield College

- Public Procurement Organisation Number: PMNY-8335-DYMJ

Granville Road

Sheffield

S2 2RL

United Kingdom

Email: employerengagement@sheffcol.ac.uk

Website: <https://www.sheffcol.ac.uk>

Region: UKE32 - Sheffield

Organisation type: Public authority - central government