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Contract

Payroll Services

King's Lynn and West Norfolk Borough Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041623

Procurement identifier (OCID): ocds-h6vhtk-0562e1

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Scope

Reference

DA-BT25/26/004

Description

Provision of payroll processing and associated services for all Council employees and Elected members.

Contract 1. Payroll services

Supplier

- Bedford Borough Council

Contract value

- £130,000 excluding VAT
- £156,000 including VAT

Below the relevant threshold

Date signed

15 May 2025

Contract dates

- 1 April 2026 to 31 March 2027
- Possible extension to 31 March 2028
- 2 years

Description of possible extension:

Up to one year

Main procurement category

Services

CPV classifications

- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services

Contract locations

- UKH - East of England

Procedure

Procedure type

Below threshold - without competition

Supplier

Bedford Borough Council

Borough Hall

Cauldwell Street

MK42 9AP

United Kingdom

Email: customerservices@bedford.gov.uk

Region: UKH24 - Bedford

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. Payroll services

Contracting authority

King's Lynn and West Norfolk Borough Council

- Public Procurement Organisation Number: PZQQ-4816-TPLW

King's Court, Chapel Street

King's Lynn

PE30 1EX

United Kingdom

Email: procurementtenders@west-norfolk.gov.uk

Website: <http://www.west-norfolk.gov.uk>

Region: UKH16 - North and West Norfolk

Organisation type: Public authority - sub-central government