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Contract

Provision of Debt Recovery and Sheriff Officer Services

Scotland Excel

F03: Contract award notice

Notice identifier: 2025/S 000-041578

Procurement identifier (OCID): ocds-h6vhtk-03fa62

Published 21 July 2025, 11:53am

Section I: Contracting authority

I.1) Name and addresses

Scotland Excel

Renfrewshire House, Cotton Street

Paisley

PA1 1AR

Email

oss@scotland-excel.org.uk

Telephone

+44 1414888230

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.scotland-excel.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Debt Recovery and Sheriff Officer Services

Reference number

1023

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract Award Notice is in relation to a renewal framework opportunity for Debt Recovery and Sheriff Officer Services.

The scope of the services covered under the framework will include, but not be limited to, debt collection services for council tax (including water and wastewater charges), non domestic rates, community charge, housing benefit overpayments, enforcement and diligence in relation to current and former tenant rent arrears, service of a variety of statutory notices, post decree services including the service of charge and the carrying out of evictions, service of sundry court documents e.g. summons and interlocutors, sales ledger debt collection, sales ledger diligence and penalty charge notices.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £6,000,000

II.2) Description

II.2.1) Title

Provision of Sheriff Officer Services

Lot No

1

II.2.2) Additional CPV code(s)

- 75242100 - Public-order services
- 75242110 - Bailiff services
- 75231000 - Judicial services
- 75231100 - Law-courts-related administrative services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Various locations throughout the geographical boundaries of the participating Councils and Associate Members within Scotland.

II.2.4) Description of the procurement

This Lot is in relation to an opportunity for Sheriff Officer Services.

Tenderers were able to bid for one, any, or all local authority areas, where applicable.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

II.2) Description

II.2.1) Title

Provision of Debt Recovery Services

Lot No

2

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services
- 75242100 - Public-order services
- 75231000 - Judicial services
- 75231100 - Law-courts-related administrative services
- 98351110 - Parking enforcement services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Various locations throughout the geographical boundaries of the participating Councils and Associate Members within Scotland.

II.2.4) Description of the procurement

This Lot is in relation to an opportunity for Debt Recovery Services.

Tenderers were able to bid for one, any, or all local authority areas, where applicable.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.6) Information about electronic auction

An electronic auction will be used

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-029087](#)

Section V. Award of contract

Lot No

1

Title

Provision of Sheriff Officer Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 December 2024

V.2.2) Information about tenders

Number of tenders received: 8

Number of tenders received from SMEs: 8

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Stirling Park LLP

25 Bank Street

Kilmarnock

KA1 1HA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

George Walker & Co. T/A Walker Love

16 Royal Exchange Square

Glasgow

G1 3AB

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Alex M Adamson LLP

7 Park Street

Falkirk

FK1 1RE

Country

United Kingdom

NUTS code

- UKM76 - Falkirk

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Scott & Co (Scotland) LLP

279 Bath Street

Glasgow

G2 4JL

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Fraser Irvine Sheriff Officers LLP

Park Lane House,, 47 Broad Street

Glasgow

G40 2QW

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Graham Stewart & C0

272 Bath Street

Glasgow

G2 4JR

Telephone

+44 7788239316

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Clarks Sheriff Officers

Tigh Baine, Wallacetown

Dumfries

DG2 0TG

Telephone

+44 1387820702

Country

United Kingdom

NUTS code

- UKM92 - Dumfries & Galloway

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £3,000,000

Section V. Award of contract

Lot No

2

Title

Provision of Debt Recovery Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 December 2024

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Stirling Park LLP

25 Bank Street

Kilmarnock

KA1 1HA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

George Walker & Co. T/A Walker Love

16 Royal Exchange Square

Glasgow

G1 3AB

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Alex M Adamson LLP

7 Park Street

Falkirk

FK1 1RE

Country

United Kingdom

NUTS code

- UKM76 - Falkirk

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Scott & Co (Scotland) LLP

279 Bath Street

Glasgow

G2 4JL

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £3,000,000

Section VI. Complementary information

VI.3) Additional information

This Tender process is subject to the Law and Guidance applicable in Scotland relative to the award of public contracts including (without limitation) as set out in the Public Contracts (Scotland) Regulations 2015, most recently amended to reflect the European Union exit by the UK. Any prior version of the relevant Law and Guidance, or terminology related thereto, which appears in these Procurement Documents should therefore be interpreted and applied as currently in force.

Scotland Excel is a central purchasing body procuring this framework on behalf of the following contracting authorities (and successor bodies):

- The 32 local authorities in Scotland,
- Tayside Contracts,
- Scotland Excel associate members: <https://home.scotland-excel.org.uk/about-us/our-members/>
- NHS,
- Scottish Prison Service (SPS) and all establishments owned and managed by the Scottish Ministers through the Scottish Prison Service,
- Police Scotland,
- Any Integration Authority, or other body, established pursuant to the Public Bodies (Joint Working) (Scotland) Act 2014.

The above is subject to each contracting authority entering into and maintaining a membership agreement or other access agreement with Scotland Excel.

(SC Ref:790086)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446) (as amended) may bring proceedings in the Sheriff Court or the Court of Session.