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Contract

## **Provision of Debt Recovery and Sheriff Officer Services**

Scotland Excel

F03: Contract award notice

Notice identifier: 2025/S 000-041578

Procurement identifier (OCID): ocds-h6vhtk-03fa62

Published 21 July 2025, 11:53am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scotland Excel

Renfrewshire House, Cotton Street

Paisley

PA1 1AR

#### **Email**

[oss@scotland-excel.org.uk](mailto:oss@scotland-excel.org.uk)

#### **Telephone**

+44 1414888230

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.scotland-excel.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Debt Recovery and Sheriff Officer Services

Reference number

1023

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Contract Award Notice is in relation to a renewal framework opportunity for Debt Recovery and Sheriff Officer Services.

The scope of the services covered under the framework will include, but not be limited to, debt collection services for council tax (including water and wastewater charges), non domestic rates, community charge, housing benefit overpayments, enforcement and diligence in relation to current and former tenant rent arrears, service of a variety of statutory notices, post decree services including the service of charge and the carrying out of evictions, service of sundry court documents e.g. summons and interlocutors, sales ledger debt collection, sales ledger diligence and penalty charge notices.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £6,000,000

### **II.2) Description**

#### **II.2.1) Title**

## Provision of Sheriff Officer Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75242100 - Public-order services
- 75242110 - Bailiff services
- 75231000 - Judicial services
- 75231100 - Law-courts-related administrative services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Various locations throughout the geographical boundaries of the participating Councils and Associate Members within Scotland.

### **II.2.4) Description of the procurement**

This Lot is in relation to an opportunity for Sheriff Officer Services.

Tenderers were able to bid for one, any, or all local authority areas, where applicable.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

## **II.2) Description**

### **II.2.1) Title**

Provision of Debt Recovery Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services
- 75242100 - Public-order services
- 75231000 - Judicial services
- 75231100 - Law-courts-related administrative services
- 98351110 - Parking enforcement services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Various locations throughout the geographical boundaries of the participating Councils and Associate Members within Scotland.

### **II.2.4) Description of the procurement**

This Lot is in relation to an opportunity for Debt Recovery Services.

Tenderers were able to bid for one, any, or all local authority areas, where applicable.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 20

Price - Weighting: 80

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the Invitation to Tender contained on the PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-029087](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Provision of Sheriff Officer Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 December 2024

### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 8

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: Yes

### **V.2.3) Name and address of the contractor**

Stirling Park LLP

25 Bank Street

Kilmarnock

KA1 1HA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

George Walker & Co. T/A Walker Love

16 Royal Exchange Square

Glasgow

G1 3AB



Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Alex M Adamson LLP

7 Park Street

Falkirk

FK1 1RE

Country

United Kingdom

NUTS code

- UKM76 - Falkirk

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Scott & Co (Scotland) LLP

279 Bath Street

Glasgow

G2 4JL

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Fraser Irvine Sheriff Officers LLP

Park Lane House,, 47 Broad Street

Glasgow

G40 2QW

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Graham Stewart & C0

272 Bath Street

Glasgow

G2 4JR

Telephone

+44 7788239316

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Clarks Sheriff Officers

Tigh Baine, Wallaceaton

Dumfries

DG2 0TG

Telephone

+44 1387820702

Country

United Kingdom

NUTS code

- UKM92 - Dumfries & Galloway

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £3,000,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Provision of Debt Recovery Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 December 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Stirling Park LLP

25 Bank Street

Kilmarnock

KA1 1HA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

George Walker & Co. T/A Walker Love

16 Royal Exchange Square

Glasgow

G1 3AB

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Alex M Adamson LLP

7 Park Street

Falkirk

FK1 1RE

Country

United Kingdom

NUTS code

- UKM76 - Falkirk

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Scott & Co (Scotland) LLP

279 Bath Street

Glasgow

G2 4JL

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £3,000,000

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## Section VI. Complementary information

### VI.3) Additional information

This Tender process is subject to the Law and Guidance applicable in Scotland relative to the award of public contracts including (without limitation) as set out in the Public Contracts (Scotland) Regulations 2015, most recently amended to reflect the European Union exit by the UK. Any prior version of the relevant Law and Guidance, or terminology related thereto, which appears in these Procurement Documents should therefore be interpreted and applied as currently in force.

Scotland Excel is a central purchasing body procuring this framework on behalf of the following contracting authorities (and successor bodies):

- The 32 local authorities in Scotland,
- Tayside Contracts,
- Scotland Excel associate members: <https://home.scotland-excel.org.uk/about-us/our-members/>
- NHS,
- Scottish Prison Service (SPS) and all establishments owned and managed by the Scottish Ministers through the Scottish Prison Service,
- Police Scotland,
- Any Integration Authority, or other body, established pursuant to the Public Bodies (Joint Working) (Scotland) Act 2014.

The above is subject to each contracting authority entering into and maintaining a membership agreement or other access agreement with Scotland Excel.

(SC Ref:790086)

### VI.4) Procedures for review

#### VI.4.1) Review body

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446) (as amended) may bring proceedings in the Sheriff Court or the Court of Session.