This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/041411-2025">https://www.find-tender.service.gov.uk/Notice/041411-2025</a>

Tender

# **Light Touch Concession Contract for the Provision of Catering and Venue Services at Pembroke Lodge**

TRP TRADING COMPANY LIMITED

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-041411

Procurement identifier (OCID): ocds-h6vhtk-05625d

Published 18 July 2025, 4:05pm

This is an old version of this notice. View the latest version.

## Scope

#### **Description**

This procurement is being conducted in accordance with the Procurement Act 2023 as a Light Touch Concession Contract, utilising a two-stage Competitive Flexible Procedure.

The opportunity relates to the provision of catering and venue services at Pembroke Lodge, a prominent Grade II listed Georgian property situated within Richmond Park. The successful concessionaire will be responsible for the delivery of high-quality hospitality services, including but not limited to café operations, weddings, private functions, and corporate events, under a concession arrangement.

The procurement will be undertaken in two stages:

Stage One: Selection of suitably qualified suppliers based on experience, capability, and financial standing.

Stage Two: Invitation to shortlisted suppliers to submit detailed proposals. The Authority reserves the right to enter into negotiations during this stage to refine tenders and ensure

best value.

To view this notice, please click here:

https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=967053984

#### **Total value (estimated)**

• £55,000,000 including VAT

Above the relevant threshold

#### **Contract dates (estimated)**

- 1 November 2026 to 31 October 2033
- Possible extension to 31 October 2036
- 10 years

Description of possible extension:

Option to extend for up to three additional 12-month periods

## Main procurement category

Services

#### **CPV** classifications

- 55520000 Catering services
- 79952000 Event services

#### **Contract locations**

• UKI - London

# **Participation**

### Particular suitability

Small and medium-sized enterprises (SME)

#### **Submission**

#### **Enquiry deadline**

10 August 2025, 12:00pm

## **Submission type**

**Tenders** 

## Deadline for requests to participate

12 August 2025, 12:00pm

## Submission address and any special instructions

https://www.delta-esourcing.com/

Tenders may	be sub	mitted elec	ctronically
	~~~~		J (

No

### Languages that may be used for submission

English

## Award decision date (estimated)

15 January 2026

## **Award criteria**

Name	Туре	Weighting
Quality	Quality	70%
Price	Price	30%

## Other information

## Conflicts assessment prepared/revised

Yes

## **Procedure**

#### **Procedure type**

Competitive flexible procedure

#### Special regime

- Concession
- Light touch

#### Competitive flexible procedure description

This Procurement is being conducted in accordance with the Procurement Act 2023 as a Light Touch Concession, using a two stage Competitive Flexible Procedure. This document describes how Stage 2 (Invitation to Tender) of the procurement will be conducted, including an indicative timetable, our requirements, award criteria and how to respond to this opportunity.

## **Contracting authority**

#### TRP TRADING COMPANY LIMITED

Public Procurement Organisation Number: PRNG-7762-JCRY

The Old Police House, Hyde Park

London

**W2 2UH** 

**United Kingdom** 

Contact name: Danny Forrest

Telephone: 07715306015

Email: <a href="mailto:dforrest@royalparks.org.uk">dforrest@royalparks.org.uk</a>

Region: UKI32 - Westminster

Organisation type: Public undertaking (commercial organisation subject to public authority

oversight)