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Tender

## **Access Control Upgrade - Supply & Installation**

The National Archives

F02: Contract notice

Notice identifier: 2024/S 000-041398

Procurement identifier (OCID): ocds-h6vhtk-04cc9e

Published 23 December 2024, 12:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The National Archives

RUSKIN AVENUE

RICHMOND

TW94DU

#### **Email**

[procurement@nationalarchives.gov.uk](mailto:procurement@nationalarchives.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI75 - Hounslow and Richmond upon Thames

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.nationalarchives.gov.uk](http://www.nationalarchives.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/de506db2-6d66-4b87-9bf5-6d1aa36cda b4>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/de506db2-6d66-4b87-9bf5-6d1aa36cda b4>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Access Control Upgrade - Supply & Installation

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The National Archives is undertaking a programme of upgrades to its door access controls. The controls are fitted to internal restricted/staff areas of its 'Kew 1' and 'Kew 2' buildings in Kew, west London.

The scope of the contract being tendered is to supply and install door access controls (proximity readers and PCB controllers) plus associated software to integrate with the existing access control system.

The installation activities will comprise the following:

- a) Removal of existing Equipment/ Controllers/ Readers
- b) Installation of new Equipment/ Controllers/ Readers
- c) Removal of redundant Equipment/ Controllers/ Readers

The National Archives requires all the new Equipment/ Controllers/ Readers being supplied under this contract to be delivered on site by March 31st 2025 at the latest. The completion of all installation activities should be completed as close to March 31st 2025 as possible.

This contract will include working in and around a public building. The building is open to the public 9am-5pm, Wednesday, Friday, and Saturday, 9am-7pm Tuesday and Thursday, and 11am - 4pm for the first Sunday of each month. The building must remain operational throughout the contract duration, including Monday when staff will be on site.

Tender packs will be issued to potential bidders upon receipt of a completed NDA (Non-Disclosure Agreement), which must be sent to [procurement@nationalarchives.gov.uk](mailto:procurement@nationalarchives.gov.uk). These NDAs must be received by 5pm on January 17th, 2025.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 51000000 - Installation services (except software)

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

2

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2025

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 January 2025

Local time

5:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The National Archives

Kew

TW9 4DU

Country

United Kingdom