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Tender

Access Control Upgrade - Supply & Installation

The National Archives

F02: Contract notice

Notice identifier: 2024/S 000-041398

Procurement identifier (OCID): ocds-h6vhtk-04cc9e

Published 23 December 2024, 12:25pm

Section I: Contracting authority

I.1) Name and addresses

The National Archives

RUSKIN AVENUE

RICHMOND

TW94DU

Email

procurement@nationalarchives.gov.uk

Country

United Kingdom

Region code

UKI75 - Hounslow and Richmond upon Thames

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.nationalarchives.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/de506db2-6d66-4b87-9bf5-6d1aa36cdab4>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/de506db2-6d66-4b87-9bf5-6d1aa36cdab4>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Access Control Upgrade - Supply & Installation

II.1.2) Main CPV code

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

II.1.3) Type of contract

Supplies

II.1.4) Short description

The National Archives is undertaking a programme of upgrades to its door access controls. The controls are fitted to internal restricted/staff areas of its 'Kew 1' and 'Kew 2' buildings in Kew, west London.

The scope of the contract being tendered is to supply and install door access controls (proximity readers and PCB controllers) plus associated software to integrate with the existing access control system.

The installation activities will comprise the following:

- a) Removal of existing Equipment/ Controllers/ Readers
- b) Installation of new Equipment/ Controllers/ Readers
- c) Removal of redundant Equipment/ Controllers/ Readers

The National Archives requires all the new Equipment/ Controllers/ Readers being supplied under this contract to be delivered on site by March 31st 2025 at the latest. The completion of all installation activities should be completed as close to March 31st 2025 as possible.

This contract will include working in and around a public building. The building is open to the public 9am-5pm, Wednesday, Friday, and Saturday, 9am-7pm Tuesday and Thursday, and 11am - 4pm for the first Sunday of each month. The building must remain operational throughout the contract duration, including Monday when staff will be on site.

Tender packs will be issued to potential bidders upon receipt of a completed NDA (Non-Disclosure Agreement), which must be sent to procurement@nationalarchives.gov.uk. These NDAs must be received by 5pm on January 17th, 2025.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 51000000 - Installation services (except software)

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

2

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 January 2025

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

31 January 2025

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The National Archives

Kew

TW9 4DU

Country

United Kingdom