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Tender

## **Cleaning services for the Oak Partnership Trust**

THE OAK PARTNERSHIP TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041391

Procurement identifier (OCID): ocds-h6vhtk-05624d

Published 18 July 2025, 3:40pm

### **Scope**

### **Reference**

OPT25/1

### **Description**

The Oak Partnership Trust is a family of schools that cater for children and young people from 2 - 19 years old. Our Trust consists of eight sites. The Trust requires a supplier to carry out, manage and maintain cleanliness and hygiene across the following schools:

LOT 1

- Ruishton Primary School
  - o Including Woodlands Nursery
  - o Excluding food servery adjacent to main hall
  - o Approximate floor area 1140m<sup>2</sup>

- West Monkton Primary Schools
  - o Including Little Herons Nursery
  - o Excluding catering Kitchen areas and BACH (community hall)
  - o Approximate floor area 2300m<sup>2</sup>
- Selworthy Special School, comprising
  - o Oakhill Campus (specialist provision for primary aged learners)
    - ? Excluding Block B (swimming pool) and food servery adjacent to main hall
    - ? Approximate floor area 800m<sup>2</sup>
  - o Hazelbrook Campus (specialist provision for secondary aged learners)
    - ? Including 6th form and Hydrotherapy Pool.
    - ? Excluding Cadet Hut and food servery adjacent main hall.
    - ? Approximate floor area 3800m<sup>2</sup>
  - o The Cove, Wellington (specialist provision attached to Courtfield Secondary school)
    - ? Approximate floor area 250m<sup>2</sup>

## LOT 2

- Hill View School, Martock (SEMH provision)
  - o Excluding catering kitchen
  - o Floor area 3154m<sup>2</sup>

We will require the following support from the supplier:

Regular cleaning

To be responsible for the complete cleaning of each site at end of each school day.  
Including emptying bins, replenishment of dispensers, and the like, for 39 weeks per year,  
according to academic calendar.

## Deep cleaning

To be responsible for a high standard of deep cleaning three times per year, including high-level clean, external windows.

## Materials

To be responsible for ordering and supply of all materials needed to undertake the contract.

## Consumables

To be responsible for ordering and supply of all consumable items in dispensers, and replenishing of those dispensers.

## Discrete towel disposal

Provide adequate hygienic and discrete towel disposal service.

## Health and Safety

To be responsible for staff health and safety and have regard for health and safety of other users of the site. To work with sites in regard of COSHH regulations and providing datasheets and assessments for all hazardous substances.

## Equipment

To provide all equipment needed to undertake the contract, with any electrical equipment maintained correctly with proof of testing.

## Quality management

To provide regular QA reports

## Communication

To provide a communication book at each site and liaise with site representatives as necessary to fulfil contract.

## Security

To be responsible for locking of site at end of shift. Checking external doors, windows, and setting alarm. To be responsible for keys

## Storage

Storage will be provided on site. Supplier to work with sites to use efficiently and effectively.

## Total value (estimated)

- £1,350,000 excluding VAT
- £1,620,000 including VAT

Above the relevant threshold

## Contract dates (estimated)

- 1 October 2025 to 31 August 2028
- 2 years, 11 months

## Main procurement category

Services

## CPV classifications

- 90919300 - School cleaning services

## Contract locations

- UKK2 - Dorset and Somerset
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## **Lot 1. Sites in Taunton area**

### **Description**

Cleaning services to:

- Ruishton Primary School
  - o Including Woodlands Nursery
  - o Excluding food servery adjacent to main hall
  - o Approximate floor area 1140m<sup>2</sup>
- West Monkton Primary Schools
  - o Including Little Herons Nursery
  - o Excluding catering Kitchen areas and BACH (community hall)
  - o Approximate floor area 2300m<sup>2</sup>
- Selworthy Special School, comprising
  - o Oakhill Campus (specialist provision for primary aged learners)
    - ? Excluding Block B (swimming pool) and food servery adjacent to main hall
    - ? Approximate floor area 800m<sup>2</sup>
  - o Hazelbrook Campus (specialist provision for secondary aged learners)
    - ? Including 6th form and Hydrotherapy Pool.
    - ? Excluding Cadet Hut and food servery adjacent main hall.
    - ? Approximate floor area 3800m<sup>2</sup>

o The Cove, Wellington (specialist provision attached to Courtfield Secondary school)

? Approximate floor area 250m<sup>2</sup>

### **Lot value (estimated)**

- £1,000,000 excluding VAT
- £1,200,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Hill View School**

### **Description**

- Hill View School, Martock (SEMH provision)

o Excluding catering kitchen

o Floor area 3154m<sup>2</sup>

Regular cleaning

To be responsible for the complete cleaning of each site at end of each school day. Including emptying bins, replenishment of dispensers, and the like, for 39 weeks per year, according to academic calendar.

Deep cleaning

To be responsible for a high standard of deep cleaning three times per year, including high-level clean, external windows.

## Materials

To be responsible for ordering and supply of all materials needed to undertake the contract.

## Consumables

To be responsible for ordering and supply of all consumable items in dispensers, and replenishing of those dispensers.

## Discrete towel disposal

Provide adequate hygienic and discrete towel disposal service.

## Health and Safety

To be responsible for staff health and safety and have regard for health and safety of other users of the site. To work with sites in regard of COSHH regulations and providing datasheets and assessments for all hazardous substances.

## Equipment

To provide all equipment needed to undertake the contract, with any electrical equipment maintained correctly with proof of testing.

## Quality management

To provide regular QA reports

## Communication

To provide a communication book at each site and liaise with site representatives as necessary to fulfil contract.

## Security

To be responsible for locking of site at end of shift. Checking external doors, windows, and setting alarm. To be responsible for keys

## Storage

Storage will be provided on site. Supplier to work with sites to use efficiently and effectively.

### **Lot value (estimated)**

- £350,000 excluding VAT
- £420,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Sites in Taunton area**

**Lot 2. Hill View School**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

1 August 2025, 12:00pm

### **Submission type**



Requests to participate

### **Deadline for requests to participate**

8 August 2025, 12:00pm

### **Submission address and any special instructions**

Submission by email as described in the PSQ.

Contact details on <https://oak.education>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

15 September 2025

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### **Award criteria**

| <b>Name</b> | <b>Type</b> | <b>Weighting</b> |
|-------------|-------------|------------------|
| Cost        | Cost        | 55%              |
| Quality     | Quality     | 45%              |

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Competitive flexible procedure description

The procedure will include:

1. Issuing notice to seek requests to participate (stage 1)
2. Review and evaluation of requests.
3. Inviting successful suppliers to submit tender (stage 2)
4. Review and evaluation of bids
5. Appointment of successful supplier

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## Documents

## Associated tender documents

[TOP OPS Cleaning TD 250718 Request to participate.docx](#)

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## Contracting authority

### THE OAK PARTNERSHIP TRUST

- Companies House: 11692743
- Public Procurement Organisation Number: PVZN-4477-CCMV

Selworthy Special School, Hazelbrook Campus

Taunton

TA2 7EG

United Kingdom

Contact name: Jack Davey

Email: [centralops@oak.education](mailto:centralops@oak.education)

Website: <https://oak.education/>

Region: UKK23 - Somerset

Organisation type: Public authority - sub-central government