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Planning

## **Stoke on Trent City Council - Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2024/227**

Stoke on Trent City Council

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-041318

Procurement identifier (OCID): ocids-h6vhtk-056224

Published 18 July 2025, 1:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stoke on Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST41HH

#### **Contact**

Charne Botes

#### **Email**

[charne.botes@stoke.gov.uk](mailto:charne.botes@stoke.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKG23 - Stoke-on-Trent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.stoke.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Stoke on Trent City Council - Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2024/227

Reference number

CAFS/2024/227

**II.1.2) Main CPV code**

- 85312120 - Daycare services for disabled children and young people

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Targeted short break activities provide opportunities for children and young people with SEND to engage in fun, safe and supportive activities independently. They allow children and young people to have independence and social opportunities away from their families whilst giving parents/carers a break from their caring roles and responsibilities. Targeted short break activities can also provide opportunities for the whole family to enjoy activities together.

Since April 2025 Stoke-on-Trent City Council has commissioned Targeted Short Break Activities for children and young people with Special Educational Needs and Disabilities (SEND) via a framework. The framework is due to re-open for new providers to join from 1st April 2026.

This service is managed by Stoke-on-Trent City Council who, through a series of call-off agreements, will engage, collaborate and work with organisations to deliver a broad range of short break activities meeting the needs of our families and their children/ young people.

The Council is inviting applicants to tender to join the framework for the following lots:

- Lot 1: Activities for children and young people to attend independently
- Lot 2: Activities for children and young people to attend with their families

Providers may apply for one or more lots depending on the scale and flexibility of their offer.

Providers need not be based in Stoke-on-Trent, but the activities shall be offered within a ten-mile radius of the Stoke-on-Trent area.

The 0-25 Commissioning Team would like to invite providers to attend an upcoming online engagement event to discuss this opportunity further on the dates below:

Wednesday 30th July 2025 14:00-15:00

or

Wednesday 13th August 2025 11:00-12:00

To book your place, please contact [aiming.high@stoke.gov.uk](mailto:aiming.high@stoke.gov.uk) with the following information:

Name, Provider Name, Telephone Number and Email Address and reference 'Short Breaks Reopening Engagement Opportunity' in the subject.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,720,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

- Lot 1: Activities for children and young people to attend independently

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85312120 - Daycare services for disabled children and young people

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

Since April 2025 Stoke-on-Trent City Council has commissioned Targeted Short Break Activities for children and young people with Special Educational Needs and Disabilities (SEND) via a framework. The framework is due to re-open for new providers to join from 1st April 2026.

### **II.2) Description**

### **II.2.1) Title**

- Lot 2: Activities for children and young people to attend with their families

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

### **II.2.4) Description of the procurement**

Since April 2025 Stoke-on-Trent City Council has commissioned Targeted Short Break Activities for children and young people with Special Educational Needs and Disabilities (SEND) via a framework. The framework is due to re-open for new providers to join from 1st April 2026.

### **II.2.14) Additional information**

This notice is to advise on the upcoming bidder's event

### **II.3) Estimated date of publication of contract notice**

19 July 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes