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Planning

The Provision of School Planners

Outwood Grange Academies Trust

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041306

Procurement identifier (OCID): ocds-h6vhtk-052c7a ([view related notices](#))

Published 18 July 2025, 1:38pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

This activity has been postponed until next year as the Trust reviews its specifications

Scope

Reference

ITTPSP0625

Description

Outwood Grange Academies Trust is seeking to create a successful partnership with a Provider for the Provision of Student and Staff planners.

The Trust's requirements may vary across Academies, therefore the Provider will need to meet this specification in full. There are currently 27 Secondary Academies across the Trust who require student planners.

Staff planners are by request from individual academies each year. It is expected that any new Academy joining the Trust will join this contract as and when their current arrangement expires.

Please note: These numbers will vary throughout the duration of the contract.

Total value (estimated)

- £350,000 excluding VAT
- £408,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 November 2026 to 1 November 2030
- 4 years

Main procurement category

Goods

CPV classifications

- 22817000 - Diaries or personal organisers
- 30196100 - Meeting planners

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Engagement

Engagement deadline

17 August 2026

Engagement process description

Contact the procurement team at Procurement@outwood.com for any further information or to arrange a meeting.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

1 September 2026

Contracting authority

Outwood Grange Academies Trust

- Companies House: 6995649
- Public Procurement Organisation Number: PMPC-4729-RHHL

Potovens Lane

Wakefield

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United Kingdom

Email: procurement@outwood.com

Website: <https://www.outwood.com/>

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government