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Planning

## **Amphill Park & Amenities Grounds Maintenance Contract**

Amphill Town Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041300

Procurement identifier (OCID): ocids-h6vhtk-05621f

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### **Scope**

### **Reference**

ATC-GroundsMaint.01/25-26

### **Description**

Amphill Town Council (the Council) is undertaking preliminary market engagement (PME) as the first stage in the process of identifying suitably qualified and resourced contractors that may be able provide grounds maintenance services to the Council, as required.

The Council is required to re-tender for this service under its public procurement obligations.

The required grounds maintenance services will focus primarily on Amphill Great Park (excluding the Cricket & Football Grounds), and will also likely include other sites such as: Amphill Cemetery, 2 allotment sites, 4 areas of public open space, a market area and car

park. The Council may, as a result of communications during the PME period, consider breaking the contract down across the various site areas.

It is envisaged the contract will commence on the 1st April 2026 for an initial 3-year term, extendable by a further 3-years in increments to be agreed at the time by both parties.

The contractor will provide all necessary staff, vehicles, equipment and tools to resource the contract. The Council will provide to the contractor a storage building with mess room for use under the contract.

## **Commercial tool**

Establishes a framework

## **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2032
- 6 years

## **Main procurement category**

Services

## **CPV classifications**

- 77313000 - Parks maintenance services
  - 77314000 - Grounds maintenance services
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## Engagement

### Engagement deadline

12 September 2025

### Engagement process description

Amphill Town Council is seeking expressions of interest from contractors during the PME period who will be given the opportunity to complete a prospective contractor questionnaire to outline their experience and proposed working methods for the contract.

The contractors questionnaire can be requested by emailing [tenders@amphill-tc.gov.uk](mailto:tenders@amphill-tc.gov.uk) quoting the reference number for this PME in the email subject bar: 'ATC-GroundsMaint.01/25-26 -Questionnaire Request':

The questionnaire should be returned to the same email address [tenders@amphill-tc.gov.uk](mailto:tenders@amphill-tc.gov.uk) stating 'ATC-GroundsMaint.01/25-26 -Questionnaire RETURN' in the email subject bar NO LATER THAN MONDAY 18th AUGUST 2025 - NOON.

Selected contractors will be contacted no later than Friday 22nd August 2025 to confirm whether they are invited to attend a guided site visit of the contract areas. The site visits will take place during w/c. 1st September 2025 (actual date/s to be confirmed). A Q&A/feasibility session will be facilitated on the same day as the site visits at our offices in Amphill Great Park.

Contractors who miss the questionnaire submission deadline of 18th August 2025 will not be invited to attend the guided site visits but may still return a completed questionnaire to the stated email address before the PME deadline date of 12th September 2025. The Council reserves the right to make contact with any contractor who has submitted a late questionnaire for further information if deemed appropriate.

This process does not prohibit any contractor from submitting a tender in accordance with the tender notice once it is published.

It is anticipated that the tender notice will be published by 3rd November 2025, and that this will provide the final contract specification/s and advise of the date by which tenders must be received.

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## Contracting authority

### **Amphill Town Council**

- Public Procurement Organisation Number: PXCW-2389-TCGJ

Park Lodge, Amphill Great Park, Woburn Street

AMPTHILL, Bedford

MK45 2HX

United Kingdom

Contact name: Phil Nicholson

Telephone: 01525 404355

Email: [council@amphill-tc.gov.uk](mailto:council@amphill-tc.gov.uk)

Website: <https://www.amphill-tc.gov.uk/council>

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government