

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/041296-2024>

Contract

## **Appropriate Adult Service**

Sheffield City Council

F03: Contract award notice

Notice identifier: 2024/S 000-041296

Procurement identifier (OCID): ocds-h6vhtk-04cc62

Published 20 December 2024, 5:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

#### **Email**

[Procurement@sheffield.gov.uk](mailto:Procurement@sheffield.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **National registration number**

(GB) 173 5488 38

**Internet address(es)**

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appropriate Adult Service

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Sheffield City Council (the Council), Children Young People and Families seeks to develop a collaborative relationship with South Yorkshire Police (SYP), Sheffield, Barnsley, Rotherham and Doncaster Youth Justice Services, for the provision of Appropriate Adult Services to provide support for Children and Vulnerable Adults in aged 10-17 years (inclusive) or a 'mentally vulnerable' adult (aged 18 years and over) who is being detained by police or is being interviewed voluntarily. The role of an Appropriate Adult is to ensure that the child or vulnerable adult understands their rights and what is happening to them, and to help with communication between them, the police and others involved in custody proceedings where no other suitable adult (e.g. a parent or guardian) is available to undertake that role.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,400,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85310000 - Social work services
- 85322000 - Community action programme

- 98133110 - Services provided by youth associations

### **II.2.3) Place of performance**

NUTS codes

- UKE3 - South Yorkshire

### **II.2.4) Description of the procurement**

Sheffield City Council (the Council), Children Young People and Families seeks to develop a collaborative relationship with South Yorkshire Police (SYP), Sheffield, Barnsley, Rotherham and Doncaster Youth Justice Services, for the provision of Appropriate Adult Services to provide support for Children and Vulnerable Adults in aged 10-17 years (inclusive) or a 'mentally vulnerable' adult (aged 18 years and over) who is being detained by police or is being interviewed voluntarily. The role of an Appropriate Adult is to ensure that the child or vulnerable adult understands their rights and what is happening to them, and to help with communication between them, the police and others involved in custody proceedings where no other suitable adult (e.g. a parent or guardian) is available to undertake that role.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 40

Cost criterion - Name: Quality / Weighting: 45

Cost criterion - Name: Social Value / Weighting: 15

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-104130](#)

---

## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Appropriate Adult Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

16 December 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

The Appropriate Adult Service Limited

Icon Innovation Centre, Eastern Way, Daventry

Northants

NN11 0QB

Email

[alex@theappropriateadultservice.org.uk](mailto:alex@theappropriateadultservice.org.uk)

Telephone

+44 03332424999

Fax

+44 01327831360

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

626053

Internet address

<http://www.theappropriateadultservice.org.uk>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,277,748.98

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>