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Contract

Appropriate Adult Service

Sheffield City Council

F03: Contract award notice

Notice identifier: 2024/S 000-041296

Procurement identifier (OCID): ocds-h6vhtk-04cc62

Published 20 December 2024, 5:01pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

Email

Procurement@sheffield.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

(GB) 173 5488 38

Internet address(es)

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Appropriate Adult Service

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Sheffield City Council (the Council), Children Young People and Families seeks to develop a collaborative relationship with South Yorkshire Police (SYP), Sheffield, Barnsley, Rotherham and Doncaster Youth Justice Services, for the provision of Appropriate Adult Services to provide support for Children and Vulnerable Adults in aged 10-17 years (inclusive) or a 'mentally vulnerable' adult (aged 18 years and over) who is being detained by police or is being interviewed voluntarily. The role of an Appropriate Adult is to ensure that the child or vulnerable adult understands their rights and what is happening to them, and to help with communication between them, the police and others involved in custody proceedings where no other suitable adult (e.g. a parent or guardian) is available to undertake that role.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,400,000

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85310000 - Social work services
- 85322000 - Community action programme

- 98133110 - Services provided by youth associations

II.2.3) Place of performance

NUTS codes

- UKE3 - South Yorkshire

II.2.4) Description of the procurement

Sheffield City Council (the Council), Children Young People and Families seeks to develop a collaborative relationship with South Yorkshire Police (SYP), Sheffield, Barnsley, Rotherham and Doncaster Youth Justice Services, for the provision of Appropriate Adult Services to provide support for Children and Vulnerable Adults in aged 10-17 years (inclusive) or a 'mentally vulnerable' adult (aged 18 years and over) who is being detained by police or is being interviewed voluntarily. The role of an Appropriate Adult is to ensure that the child or vulnerable adult understands their rights and what is happening to them, and to help with communication between them, the police and others involved in custody proceedings where no other suitable adult (e.g. a parent or guardian) is available to undertake that role.

II.2.5) Award criteria

Quality criterion - Name: Price / Weighting: 40

Cost criterion - Name: Quality / Weighting: 45

Cost criterion - Name: Social Value / Weighting: 15

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-104130](#)

Section V. Award of contract

Contract No

1

Title

Appropriate Adult Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Appropriate Adult Service Limited

Icon Innovation Centre, Eastern Way, Daventry

Northants

NN11 0QB

Email

alex@theappropriateadultservice.org.uk

Telephone

+44 03332424999

Fax

+44 01327831360

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

626053

Internet address

<http://www.theappropriateadultservice.org.uk>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,277,748.98

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.2) Body responsible for mediation procedures

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>