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Contract

Marlow Education Trust ~ Catering Tender

Marlow Education Trust
Sir William Borlase's Grammar School

F03: Contract award notice
Notice identifier: 2024/S 000-041220
Procurement identifier (OCID): ocds-h6vhtk-0459e1
Published 20 December 2024, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Marlow Education Trust

West Street, Marlow

Buckinghamshire

SL7 2BR

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.marlowet.org/MarlowEducationTrust>

I.1) Name and addresses

Sir William Borlase's Grammar School

West Street, Marlow

Buckinghamshire

SL7 2BR

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.swbgs.com/>

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Marlow Education Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Cleaning services for Marlow Education Trust at the following School:

Sir William Borlase's Grammar School

West Street, Marlow SL7 2BR

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,093,663.72

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

Basis of Contract

The Trust is currently seeking a catering contractor with ample experience to provide catering services at Sir William Borlase's Grammar School. The contractor will need to be highly creative and innovative, and able to introduce new food concepts that cater to the diverse range of pupil tastes and dietary requirements. As the school places a strong emphasis on extracurricular activities, it is essential that the chosen contractor has extensive knowledge and expertise in providing healthy food options which are fresh, seasonal and locally sourced and prepared at the school. This includes being well-versed in nutritional standards and requirements and ensuring that the menus are designed to fuel pupils throughout the day. Additionally, the contractor will be expected to conduct a comprehensive review of the current catering services and provide recommendations on how to enhance the existing offerings. The main aim of this exercise is to deliver a superior catering experience that aligns with the school's vision and values.

The chosen contractor must propose innovative ways to make the contract more environmentally friendly and carbon neutral. This should apply to both the contract delivery and the contractor's organization, following the environmental policies of Sir William Borlase's Grammar School. The contractor's approach to sustainability must align with that of the school.

The contract being tendered is from 1st January 2025 until 31st December 2028 for an initial 3-year period with an option to extend for a further 2 years at the discretion of the client. The contract will operate as a guaranteed performance Contract, with the successful contractor offering the school a guaranteed return/ cost for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes, breakfast mid-morning break, lunch, all hospitality, and free issue requirements. Free School meals and hospitality will be charged based on consumption and at net food cost.

Whilst the Trust prioritises value for money as a key objective of the Competitive Tender Process, it is not obliged to accept the lowest price.

Contract value:

Sales performance per annum is circa £340,000

The value of the new contract is circa £1,700,000 (Current annual contract cost, multiplied by 5, being the maximum 5-year term of the contract)

Other notes:

- Please be advised that this contract will be let on a 3 + 1 + 1 year basis.
- Please be advised that there are not currently any catering staff in the LGPS
- Please be advised that the catering service is currently contracted to Innovate.
- Please be advised that the School has a minimum requirement for a contractor's employer liability/ public liability and professional indemnity insurance of £10m
- The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1m

See SQ Document for further information

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This is a Contract Award Notice - this contract has already been awarded.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-015481](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

17 November 2024

V.2.2) Information about tenders

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Innovate Services

St Andrews House, West Street

Woking

GU21 6EB

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

National registration number

06420662

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,170,000

Total value of the contract/lot: £2,093,633.72

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=911572951>

GO Reference: GO-20241220-PRO-28966212

VI.4) Procedures for review

VI.4.1) Review body

Marlow Education Trust

West Street, Marlow

Buckinghamshire

SL7 2BR

Country

United Kingdom