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Planning

## **Prior Information Notice in respect of Establishing a multiple supplier Framework Agreement for the Provision of Payroll Services**

London Procurement Partnership

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-041215

Procurement identifier (OCID): ocids-h6vhtk-04ca33

Published 20 December 2024, 1:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Procurement Partnership

2nd Floor, India House, 45 Curlew St, London SE1 2ND

London

SE1 2ND

#### **Contact**

Sandra Baiden

#### **Email**

[lppefps@lpp.nhs.uk](mailto:lppefps@lpp.nhs.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.lpp.nhs.uk/>

Buyer's address

<https://www.lpp.nhs.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Prior Information Notice in respect of Establishing a multiple supplier Framework Agreement for the Provision of Payroll Services

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The objective for establishing the framework for the provision of payroll services is to deliver the following business benefits:

- Provision of a legally compliant route to market for fully comprehensive payroll and pensions service which complies with guidance and directives as issued by the Department of Health and NHS Employers, in addition to legal requirements.
- To provide shared services and outsourcing solutions as vehicles for achieving efficiency savings for NHS organisations and wider public sector.
- The services will also include expenses administration plus related HR administration/maintenance through the ESR system reporting and submitting data for financial reconciliation and accounting.
- Speed up contracting processes and enable trust staff time to be reinvested in more value adding tasks;
- Improving efficiency;
- To operate a strategic contract to improve trust spend and usage data;
- To be more accessible to SMEs.

#### **II.1.5) Estimated total value**

Value excluding VAT: £24,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Contracting Authority is issuing this Prior Information Notice (PIN) to make the market aware of its intention to establish a Framework Agreement for the provision of payroll services.

The purpose of the agreement will be to allow Contracting Authorities to call off contracts from the Framework to provide outsourced payroll services.

A future procurement opportunity for this requirement could be published in early 2025.

This notice does not constitute a formal call for competition.

### **II.2.14) Additional information**

The purpose of this notice is to make the market aware of our intentions. Full details of the requirements will be published with the tender, no further information is available at this point.

This notice does not constitute a formal call for competition.

## **II.3) Estimated date of publication of contract notice**

31 January 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No