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Tender

Contract for an Economic & Housing Development Needs Assessment (EHDNA)

Stafford Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041124

Procurement identifier (OCID): ocids-h6vhtk-0561b4

Published 17 July 2025, 5:51pm

Scope

Reference

IA3687

Description

SBC requires a consultant to produce an EHDNA that will identify the current and future employment and housing requirements for the period 2025-2045, providing evidence for future growth and local needs and to demonstrate how these can be met within Stafford Borough through at least three option scenarios.

Total value (estimated)

- £76,000 excluding VAT
- £91,200 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 31 March 2027
- 1 year, 6 months

Main procurement category

Services

CPV classifications

- 73210000 - Research consultancy services
- 79311400 - Economic research services

Contract locations

- UKG - West Midlands (England)

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

14 August 2025, 12:00pm

Submission address and any special instructions

<https://supplierlive.proactisp2p.com/Account/Login>

Tenders may be submitted electronically

Yes

Award criteria

Quality will be weighted at 70%, split over several technical questions, and Price will be weighted at 30%. The contract will be awarded to the Most Advantageous Tender, who ranks first based on their overall score.

A full description of the award criteria and weightings can be found in the Procurement Pack available via the Proactis portal.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Stafford Borough Council

- Public Procurement Organisation Number: PTQN-1833-ZMYL

Civic Centre, Riverside

Stafford

ST16 3AQ

United Kingdom

Email: Procurement@staffordbc.gov.uk

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Staffordshire County Council

Summary of their role in this procurement: Procuring on behalf of the contracting authority

- Public Procurement Organisation Number: PZDG-2995-QQMD

1 Staffordshire Place, Tipping Street,

Stafford

ST16 2DH

United Kingdom

Contact name: Ellie Butler

Email: ellie.butler@staffordshire.gov.uk

Website: <https://www.staffordshire.gov.uk>

Region: UKG24 - Staffordshire CC

Contact organisation

Contact Staffordshire County Council for any enquiries.