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Contract

## **Co-working Centre Operator in Coval Lane, Chelmsford.**

Chelmsford City Council

F03: Contract award notice

Notice identifier: 2024/S 000-041123

Procurement identifier (OCID): ocds-h6vhtk-048aee

Published 20 December 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chelmsford City Council

Civic Centre, Duke Street

Chelmsford

CM1 1JE

#### **Contact**

Emma Till

#### **Email**

[procurement@chelmsford.gov.uk](mailto:procurement@chelmsford.gov.uk)

#### **Telephone**

+44 1245606606

#### **Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.chelmsford.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Co-working Centre Operator in Coval Lane, Chelmsford.

#### **II.1.2) Main CPV code**

- 70330000 - Property management services of real estate on a fee or contract basis

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council own Civic Centre complex, Coval Lane, CM1 1JE. This procurement is being undertaken under PCR 2015 regulations using an open procedure. The estimated value provided does not include the extension period.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £260,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70332200 - Commercial property management services

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

#### **II.2.4) Description of the procurement**

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council's own Civic Centre complex, Coval Lane, CM1 1JE. The site is ideally located in the heart of Chelmsford, providing excellent transport links and connections. The co-working space is designed to appeal to small businesses and entrepreneurs.

The selected operator will enter into a management agreement with the Council and will manage the space on behalf of the Council. The selected operator will support business growth and will create a collaborative environment for startups and small businesses. The role will include responsibility for the day-to-day management and marketing of the space, engaging with tenants, collecting rents and ensuring the space is financially sustainable and achieving its strategic objectives.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criteria / Weighting: 40

Cost criterion - Name: Total Cost / Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/3CSUW6S22T>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-025847](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 November 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Let's Do Business (South East) Group

8 High Street,

Heathfield, East Sussex

TN21 8LS

Email

[info@ldbgroup.co.uk](mailto:info@ldbgroup.co.uk)

Telephone

+44 8444152272

Country

United Kingdom

NUTS code

- UKJ22 - East Sussex CC

National registration number

07422542

Internet address

<https://www.letsdobusinessgroup.co.uk/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £260,000

Total value of the contract/lot: £260,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=907793327>

GO Reference: GO-20241220-PRO-28965830

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom