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Tender

## Garden Waste Stickers

Lichfield District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-041064

Procurement identifier (OCID): ocds-h6vhtk-05618b

Published 17 July 2025, 4:03pm

## Scope

## Reference

LDC-490a

## Description

The Joint Waste Service, covering both Lichfield District and Tamworth Borough Councils, manages garden waste collections for subscribing households. To identify participating properties, the Council issues garden waste stickers that must be displayed on the relevant bins.

The Councils requirements include:

- Production of the garden waste sticker
- Provision of envelopes for mailing
- Picking and packing of stickers

- Postage to customers
- Access to and maintenance of a customer cloud management portal, enabling real-time updates, tracking, and service management

### **Total value (estimated)**

- £240,000 excluding VAT
- £288,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2028
- Possible extension to 30 September 2029
- 4 years

Description of possible extension:

12 month extension possible

### **Main procurement category**

Services

### **CPV classifications**

- 22000000 - Printed matter and related products
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

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## **Submission**

### **Tender submission deadline**

18 August 2025, 12:00pm

### **Submission address and any special instructions**

Unrestricted, full, direct and free of charge access to the tender documents at [www.lichfielddctenders.com](http://www.lichfielddctenders.com)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

4 September 2025

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## Award criteria

Name	Type	Weighting
Cost	Cost	50%
Quality	Quality	50%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

## Contracting authority

### Lichfield District Council

- Public Procurement Organisation Number: PHZL-8511-JGVL

District Council House, Frog Lane

Lichfield

WS13 6YY

United Kingdom

Email: [procurement@lichfielddc.gov.uk](mailto:procurement@lichfielddc.gov.uk)

Website: <http://www.lichfielddc.gov.uk>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government