

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/040963-2024>

Tender

## **Procurement of a Conservation Architect led multi-disciplinary design team for Ellisland Museum and Farm**

Robert Burns Ellisland Trust

F02: Contract notice

Notice identifier: 2024/S 000-040963

Procurement identifier (OCID): ocds-h6vhtk-04c98d

Published 19 December 2024, 12:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Robert Burns Ellisland Trust

Ellisland Farm, Holywood Rd, Nr Auldgirth

Dumfries

DG2 0RP

#### **Contact**

Joan McAlpine

#### **Email**

[ellislandbusinessmanager@gmail.com](mailto:ellislandbusinessmanager@gmail.com)

#### **Telephone**

+44 1387740426

#### **Country**

United Kingdom

**NUTS code**

UKM92 - Dumfries & Galloway

**Internet address(es)**

Main address

<https://www.ellislandfarm.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30723](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30723)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Armour Construction Consultants

Glasgow

**Contact**

Hunter Kirkpatrick

**Email**

[h.kirkpatrick@armour.co.uk](mailto:h.kirkpatrick@armour.co.uk)

**Telephone**

+44 1413324311

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.armor.co.uk](http://www.armor.co.uk)

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Other type

Scottish Charitable Incorporated Organisation (SCIO)

**I.5) Main activity**

Recreation, culture and religion

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Procurement of a Conservation Architect led multi-disciplinary design team for Ellisland Museum and Farm

Reference number

8475

#### **II.1.2) Main CPV code**

- 71220000 - Architectural design services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Conservation Architect led Multi-disciplinary design team to deliver design services to RIBA Stage 3 (Including Planning Approval) to deliver “Saving the Home of Auld Lang Syne”, a project of national significance. The ITT will also cover further RIBA Stages 4-6. However, delivery of these stages is funding dependent and the contract will include a break clause after RIBA Stage 3.

#### **II.1.5) Estimated total value**

Value excluding VAT: £170,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71324000 - Quantity surveying services
- 71310000 - Consultative engineering and construction services
- 71530000 - Construction consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Ellisland Farm, Holywood Rd, Nr Auldgirth, Dumfries

### **II.2.4) Description of the procurement**

1. A notice is published on Public Contracts Scotland seeking interested parties.
2. Parties registering an interest will be requested to submit an SPD.
3. Following the SPD return date, the SPD submissions will be assessed and scored. The bidders with the highest scoring SPD submissions will be invited to submit a tender.
4. An Invitation to Tender will be issued to the shortlisted Bidders. The purpose of the ITT is to identify the Most Economically Advantageous Tender.

The weighting given to tender submissions in respect of price / quality will be in the ratio 30%/70% (price / quality).

5. Interviews convened
6. Evaluation of ITT submissions
7. Contract Award

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

8

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 4

Maximum number: 6

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Refer to the Project Brief issued with this notice.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant selection criteria are included in the SPD module. The lead consultant must be a conservation accredited Architect.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 January 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

31 January 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Refer to the Project Brief for additional information.

It is a requirement of the Trust that appointed Consultants are "Real Living Wage" Employers.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=786153](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=786153).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:786153)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=786153](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=786153)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dumfries Sheriff Court and Justice of the Peace Court

Dumfries

Country

United Kingdom