

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/040943-2024>

Not applicable

Graduation venue

City St George's, University of London

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-040943

Procurement identifier (OCID): ocds-h6vhtk-04c7bb

Published 19 December 2024, 12:05pm

Section I: Contracting authority/entity

I.1) Name and addresses

City St George's, University of London

Northampton Square

London

EC1V 0HB

Contact

David Burrows

Email

David.Burrows@city.ac.uk

Telephone

+44 2070408003

Country

United Kingdom

Region code

UKI4 - Inner London – East

Internet address(es)

Main address

www.city.ac.uk

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Graduation venue

Reference number

25/0007

II.1.2) Main CPV code

- 80300000 - Higher education services

II.1.3) Type of contract

Services

II.1.4) Short description

City St George's University of London is inviting potential providers of Graduation Venue to participate in a tender process.

We are looking to appoint a supplier to provide us with a graduation venue for a minimum of 5 years with an option to extend to 10 years.

City St George's, University of London has six schools: Bayes Business School, School of Communication & Creativity, School of Politics and Global Affairs, School of Health Sciences, School of Science & Technology, and City Law School.

Our graduation ceremonies take place in Winter (January) and Summer (July), and since the merge of City, UoL and St George's, UoL, we expect to hold approximately 8 ceremonies in January (approx. 4 days, 2 ceremonies per day), and 11/12 ceremonies in July (approx. 5.5 days). Each ceremony will cater for approx. 350-400 graduands and 1000 – 1400 guests (total 1800 max per ceremony)

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2024/S 000-040177](#)

Section VII. Changes

VII.1) Information to be changed or added

VII.1.2) Text to be corrected in the original notice

Section number

I.3

Place of text to be modified

1.3 Communication

Instead of

Text

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.delta-esourcing.com

Read

Text

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.delta-esourcing.com/tenders/UK-London:-Higher education services./89ZF8N5UQ2](https://www.delta-esourcing.com/tenders/UK-London:-Higher%20education%20services/89ZF8N5UQ2)

VII.2) Other additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=911208612>

GO Reference: GO-20241219-PRO-28950841