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Tender

## **Framework for the Provision of Specialist Fitness Instructor Services**

Queen's University Belfast

F02: Contract notice

Notice identifier: 2024/S 000-040841

Procurement identifier (OCID): ocds-h6vhtk-04c94f

Published 18 December 2024, 4:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Procurement Office, University Road

Belfast

BT7 1NN

#### **Email**

[f.toh@qub.ac.uk](mailto:f.toh@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/queensuniversitybelfast/aspx/Home>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework for the Provision of Specialist Fitness Instructor Services

Reference number

QUB/2675/24

#### **II.1.2) Main CPV code**

- 92000000 - Recreational, cultural and sporting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Queen's University Belfast wishes to create a Framework of Specialist Fitness Instructors. Queen's requirements have been split into the following three lots:  
• Lot 1: Climbing Wall Coordinator and Safety Compliance Services  
• Lot 2: Multi Fitness Specialist Instructor Services  
• Lot 3: Dance Instructor Services  
It is anticipated that Queen's will appoint one Economic Operator to each Lot.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 Climbing Wall Coordinator and Safety Compliance Services

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 92000000 - Recreational, cultural and sporting services
- 92620000 - Sport-related services
- 92600000 - Sporting services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

Queen's Sport has a requirement for a qualified Climbing Wall Coordinator to oversee and enhance the climbing wall program for students, staff, and the wider community. Our goal is to provide a safe, engaging, and educational climbing experience that promotes physical fitness and teamwork.

## **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70%

Price - Weighting: 30%

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Multi Fitness Specialist Instructor Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 92000000 - Recreational, cultural and sporting services
- 92620000 - Sport-related services
- 92600000 - Sporting services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

Queen's Sport has a requirement for a qualified fitness instructor to lead engaging and effective classes for our students, staff, and the wider community. Our goal is to enhance our fitness offerings and promote an Active Lifestyle within the university environment.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 100%

Price - Weighting: 0%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Dance Instructor Services

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 92342000 - Dance-instruction services
- 92000000 - Recreational, cultural and sporting services
- 92342200 - Discotheque dance-instruction services
- 92342100 - Ballroom dance-instruction services
- 92620000 - Sport-related services
- 92600000 - Sporting services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

Queen's Sport has a requirement for a qualified instructor for delivery of Zumba, Latin Dance, and Baby Ballet classes to enhance our fitness and arts offerings for students, staff, and the local community. Our goal is to provide engaging, enjoyable, and high-energy classes that promote physical fitness and creativity.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 100%

Price - Weighting: 0%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Agreement will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the agreement by up to a further 60 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to tender documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Please refer to tender documentation.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 January 2025

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 January 2025

Local time

4:00pm

Place

United Kingdom

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Queen's University Belfast

Belfast

Country

United Kingdom