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Contract

## **External Audit Services**

Plymouth Community Homes

F03: Contract award notice

Notice identifier: 2024/S 000-040768

Procurement identifier (OCID): ocds-h6vhtk-0454c5

Published 18 December 2024, 1:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Plymouth Community Homes

Plumer House Tailyour Road

Plymouth

PL6 5DH

#### **Contact**

Procurement

#### **Email**

[ProcurementMailbox@plymouthcommunityhomes.co.uk](mailto:ProcurementMailbox@plymouthcommunityhomes.co.uk)

#### **Telephone**

+44 1752388145

#### **Country**

United Kingdom

**Region code**

UKK41 - Plymouth

**National registration number**

IP030637

**Internet address(es)**

Main address

<https://www.plymouthcommunityhomes.co.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/149347>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Audit Services

Reference number

GR/ExternalAudit/003/024

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

External audit service providers to Plymouth Community Homes will be expected to comply with the Association's minimum service requirements shown below. Audit Planning & Conduct • The external audit service will be managed through an 'Audit Strategy & Planning Memorandum' to be approved by the PCH Audit and Risk Committee before each year end audit. The memorandum should cover: • Audit approach (planning, materiality, liaison with internal audit, use of specialists) • Audit timeline (actual timing to be agreed with PCH Finance Team), dates of fieldwork for interim & final audits, outcomes (feedback, meetings, reports ) • Sector & client-specific risks and areas of audit focus • Audit team members (this year compared to last year) & anticipated time on each annual audit • Provision of named contact (partner/manager) to resolve audit queries before year end. • Provide a training session on accounting developments ahead of the year end audit.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £304,000

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79212100 - Financial auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth

### **II.2.4) Description of the procurement**

External audit service providers to Plymouth Community Homes will be expected to comply with the Association's minimum service requirements shown below. Audit Planning & Conduct • The external audit service will be managed through an 'Audit Strategy & Planning Memorandum' to be approved by the PCH Audit and Risk Committee before each year end audit. The memorandum should cover: • Audit approach (planning, materiality, liaison with internal audit, use of specialists) • Audit timeline (actual timing to be agreed with PCH Finance Team), dates of fieldwork for interim & final audits, outcomes (feedback, meetings, reports ) • Sector & client-specific risks and areas of audit focus • Audit team members (this year compared to last year) & anticipated time on each annual audit • Provision of named contact (partner/manager) to resolve audit queries before year end. • Provide a training session on accounting developments ahead of the year end audit.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: per unit of quality

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-013268](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

External Audit Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 December 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Bishop Fleming LLP

Stratus House, Emperor Way

Exeter

EX1 3QS

Country

United Kingdom

NUTS code

- UKK - South West (England)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £304,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Housing Ombudsman Service

Liverpool

L33 7WQ

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Crown Commercial Services

London

E14 4QQ

Country

United Kingdom