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Tender

Employee Benefits Broker

Pool Re Services Limited

F02: Contract notice

Notice identifier: 2024/S 000-040617

Procurement identifier (OCID): ocds-h6vhtk-04b13f

Published 17 December 2024, 2:43pm

Section I: Contracting authority

I.1) Name and addresses

Pool Re Services Limited

Equitable House, 47 King William St

London

EC4R 9AF

Email

commercialservices@poolre.co.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.poolre.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://poolre.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://poolre.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Employee Benefits Broker

Reference number

PRE00173

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Pool Re are procuring for a single Supplier for the design, procurement, implementation, communication and administration of Employee Benefits. Pool Re have approximately 55 permanent members of staff. The Supplier shall provide professional advice on benefits to find cost-effective and fully-compliant solutions for Pool Re's business needs within the Framework agreement between the Company and HM Treasury. Within the service provision there should be an ongoing review of benefits offered in line with the changing needs of the workforce and industry trends, together with regulatory requirements. Regular employee benefit benchmarking against other relevant organisations should ensure that Pool Re's remuneration package remains competitive for recruitment and retention, and proposals for new benefits are thoroughly researched and provide value for money. Pool Re do not require a Benefits Platform, as this is being provided via our newly procured HR system. Further requirements can be found in the tender documentation

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

Pool Re are procuring for a single Supplier for the design, procurement, implementation, communication and administration of Employee Benefits. Pool Re have approximately 55 permanent members of staff. The Supplier shall provide professional advice on benefits to find cost-effective and fully-compliant solutions for Pool Re's business needs within the Framework agreement between the Company and HM Treasury. Within the service provision there should be an ongoing review of benefits offered in line with the changing needs of the workforce and industry trends, together with regulatory requirements. Regular employee benefit benchmarking against other relevant organisations should ensure that Pool Re's remuneration package remains competitive for recruitment and retention, and proposals for new benefits are thoroughly researched and provide value for money. Pool Re do not require a Benefits Platform, as this is being provided via our newly procured HR system. Further requirements can be found in the tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract shall give Pool Re Services Limited the right to extend the contract for up to three (3) additional periods of twelve (12) months each.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-034607](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 January 2025

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

3 February 2025

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom