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Tender

Prince Henry High School ~ Cleaning Tender

Prince Henry High School

F02: Contract notice

Notice identifier: 2024/S 000-040525

Procurement identifier (OCID): ocds-h6vhtk-04c88c

Published 16 December 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Prince Henry High School

Victoria Ave, Esh Plaza, Sir Bobby Robson Wa

Evesham

WR11 4QH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG12 - Worcestershire

Internet address(es)

Main address

<https://www.princehenrys.worcs.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/BN774ZV5EY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Prince Henry High School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Prince Henry High School.

II.1.5) Estimated total value

Value excluding VAT: £1,090,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Worcestershire

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Prince Henry High School.

The current cleaning service provision at the College has not been market tested in recent years and to ensure Best Value principles are applied the Client has made a decision to tender the cleaning service.

The current cleaning operation is run by Fidelisgroup Cleaning services.

The value of the current contracts is £218k and it is intended that the initial contract shall run for a period of 3 years, with the ability to extend by a further two, one years with agreement with both parties.

For the avoidance of doubt TUPE Regulations will apply to this contract.

The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the senior management team within the school on contract performance. It is imperative that an open book policy is offered to ensure the Client has total clarity on both operational and financial performance.

The Client is seeking both innovation and the application of current cleaning techniques and up-to-date equipment within the tender submissions and would expect as a result of this to be able to identify 'best value' principles and work in partnership with the chosen Supplier going forward.

The Client has set five key objectives which should be focused upon throughout the tender process. They are:

- Ongoing savings year-on-year during the contract term.
- The contract will be for 3 years initially, with the option of a 2-year extension, depending on operational and financial performance.
- Review / suggestions to improve work methodology; suggestions to improve the efficiency of service.
- Due to the amount of hard flooring throughout the site, it is believed specialist equipment will be required to maintain a high standard of cleanliness throughout. Recommendations and investment of this equipment should be included within the financial submission of the tender document.
- The successful Supplier must deliver a consistently, high standards of cleanliness across the site.

A reconciliation will take place monthly to reconcile the actual operating financial result to allow the Client to see how the cleaning operation is performing financially. Any banked hours will be accrued and used to cover additional periodic cleans or credited back to the Client at the end of each financial year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,090,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2025

End date

31 July 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 January 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

3 March 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Evesham:-School-cleaning-services./BN774ZV5EY>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/BN774ZV5EY>

GO Reference: GO-20241216-PRO-28904936

VI.4) Procedures for review

VI.4.1) Review body

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Evesham

WR11 4QH

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