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Tender

## **Prince Henry High School ~ Cleaning Tender**

Prince Henry High School

F02: Contract notice

Notice identifier: 2024/S 000-040525

Procurement identifier (OCID): ocds-h6vhtk-04c88c

Published 16 December 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Prince Henry High School

Victoria Ave, Esh Plaza, Sir Bobby Robson Wa

Evesham

WR11 4QH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG12 - Worcestershire

**Internet address(es)**

Main address

<https://www.princehenrys.worcs.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/BN774ZV5EY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Prince Henry High School ~ Cleaning Tender

**II.1.2) Main CPV code**

- 90919300 - School cleaning services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for Prince Henry High School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,090,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

Main site or place of performance

Worcestershire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide cleaning services for Prince Henry High School.

The current cleaning service provision at the College has not been market tested in recent years and to ensure Best Value principles are applied the Client has made a decision to tender the cleaning service.

The current cleaning operation is run by Fidelisgroup Cleaning services.

The value of the current contracts is £218k and it is intended that the initial contract shall run for a period of 3 years, with the ability to extend by a further two, one years with agreement with both parties.

For the avoidance of doubt TUPE Regulations will apply to this contract.

The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the senior management team within the school on contract performance. It is imperative that an open book policy is offered to ensure the Client has total clarity on both operational and financial performance.

The Client is seeking both innovation and the application of current cleaning techniques and up-to-date equipment within the tender submissions and would expect as a result of this to be able to identify 'best value' principles and work in partnership with the chosen Supplier going forward.

The Client has set five key objectives which should be focused upon throughout the tender process. They are:

- Ongoing savings year-on-year during the contract term.
- The contract will be for 3 years initially, with the option of a 2-year extension, depending on operational and financial performance.
- Review / suggestions to improve work methodology; suggestions to improve the efficiency of service.
- Due to the amount of hard flooring throughout the site, it is believed specialist equipment will be required to maintain a high standard of cleanliness throughout. Recommendations and investment of this equipment should be included within the financial submission of the tender document.
- The successful Supplier must deliver a consistently, high standards of cleanliness across the site.

A reconciliation will take place monthly to reconcile the actual operating financial result to allow the Client to see how the cleaning operation is performing financially. Any banked hours will be accrued and used to cover additional periodic cleans or credited back to the Client at the end of each financial year.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,090,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2025

End date

31 July 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 January 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Evesham:-School-cleaning-services./BN774ZV5EY>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/BN774ZV5EY>

GO Reference: GO-20241216-PRO-28904936

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Prince Henry High School

Victoria Ave, Esh Plaza, Sir Bobby Robson Wa

Evesham

WR11 4QH

Email

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

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