

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/040502-2024>

Tender

## **Materials Recovery Facility (MRF) Processing and Haulage Procurement**

North Hertfordshire District Council  
Hertsmere Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-040502

Procurement identifier (OCID): ocds-h6vhtk-046e1e

Published 16 December 2024, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Hertfordshire District Council

Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

#### **Contact**

Chloe Hipwood

#### **Email**

[Chloe.Hipwood@north-herts.gov.uk](mailto:Chloe.Hipwood@north-herts.gov.uk)

#### **Telephone**

+44 01462474000

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.north-herts.gov.uk](http://www.north-herts.gov.uk)

Buyer's address

<http://www.supplyhertfordshire.uk/>

**I.1) Name and addresses**

Hertsmere Borough Council

Elstree Way

Borehamwood

WD6 1WA

**Email**

[ian.kershaw@hertsmere.gov.uk](mailto:ian.kershaw@hertsmere.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.hertsmere.gov.uk/home.aspx>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/supplyhertfordshire/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/supplyhertfordshire/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Materials Recovery Facility (MRF) Processing and Haulage Procurement

Reference number

NHDC013471

#### **II.1.2) Main CPV code**

- 90514000 - Refuse recycling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

North and East Hertfordshire Councils operate a shared waste collection, recycling and street cleaning service. Hertsmere Borough Council operates in-house waste and recycling collection services. This procurement is for the bulk transfer, direct delivery, processing and sale of recyclable materials. This procurement is being conducted on behalf of all three Councils and is led by North Hertfordshire Council (the Council). The Councils will work closely together throughout the procurement. This procurement is being conducted under the Restricted procedure and is set out as two Lots. Lot 1 is for the provision of services for North and East Hertfordshire Councils and Lot 2 is for the provision of services for Hertsmere Borough Council. The intention is to award two contracts, one for each Lot.

#### **II.1.5) Estimated total value**

Value excluding VAT: £51,700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

To provide services for the bulk transfer, Processing and sale of mixed Dry Recycling from both East Hertfordshire District Council and North Hertfordshire District Council

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Lot 1 to provide services for the bulk transfer, Processing and sale of mixed Dry Recycling from both East Hertfordshire District Council and North Hertfordshire District Council, which will include Household Waste collections and a small proportion from Commercial Waste collections. Tonnage and processing requirements for the first three months are different for the remainder of the contract as a consequence of New Waste Collection Services being implemented in August 2025.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

216

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Maximum number: 5

Objective criteria for choosing the limited number of candidates:

Pass in all aspects and top 5 ranked scoring in the project specific/ technical questions of the Selection Questionnaire

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

To provide services for the direct delivery or waste transfer, Processing and sale of mixed Dry Recycling from Hertsmere Borough Council

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

#### **II.2.4) Description of the procurement**

To provide either direct delivery or a Waste Transfer Station and bulk transfer, Processing

and sale of mixed Dry Recycling from Hertsmere Borough Council which will include Household Waste collections and a small proportion from Commercial Waste collections.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

216

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Maximum number: 5

Objective criteria for choosing the limited number of candidates:

Pass in all aspects and top 5 ranked scoring in the project specific/ technical questions of the Selection Questionnaire

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents



---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-017648](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2025

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7 February 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Council reserves the right to cancel the procurement and not to proceed with the long term contracts at any stage of the procurement process. The Council also reserves the right not to award a contract. Neither the Council nor any person on whose behalf of whom this procurement is undertaken is to be liable for any costs incurred by those expressing an interest or tendering for these contracts. The Council reserves the right to carry out additional financial checks on all companies tendering for this Contract at any time during the procurement process, to ensure that they continue to meet the Council's requirements and remain financially viable to perform the Contract. Tenderers should note that the provisions of the Transfer of Undertakings (protection of Employment) Regulations 2006 may apply. To access this procurement opportunity please [visit www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. Any clarifications regarding this opportunity must be raised through the Correspondence area in the eTendering system. If you are experiencing problems with the eTendering system, In-Tend offer a help section which includes a dedicated UK Support Desk which can be contacted via email: [support@in-tend.com](mailto:support@in-tend.com) or telephone +441144070065 for any website /technical questions, Monday to Friday 8:30 - 17:30. The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law, including the Freedom of Information Act 2000. If the potential supplier considers that any of the information submitted in the proposal should not be disclosed because of its commercial sensitivity or for reasons of confidentiality, then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the potential supplier about such commercially sensitive or confidential information when considering any request received under the Freedom of Information Act 2000 before replying to such a request, but the decision of the Council in deciding whether an exemption applies is final. Please note the deadline for return and allow sufficient time to make your return as late returns will not be permitted.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution

100 St. Paul's Churchyard

London

EC4M 8BU

Email

[info@cedr.com](mailto:info@cedr.com)

Telephone

+44 2075366000

Country

United Kingdom

Internet address

<https://www.cedr.com/>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.

