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Tender

## **a Business Integration Partner for business transformation support including ERP implementation.**

Mid and east Antrim Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-040490

Procurement identifier (OCID): ocids-h6vhtk-05603c

Published 16 July 2025, 12:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Mid and east Antrim Borough Council

The Braid

Ballymena

BT435EJ

#### **Contact**

Jim Sweeney

#### **Email**

[james.sweeney@midandeantrim.gov.uk](mailto:james.sweeney@midandeantrim.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKN0F - Mid and East Antrim

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.midandeantrim.gov.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

a Business Integration Partner for business transformation support including ERP implementation.

Reference number

T704-Via CCS RM6187 Management Consultancy Framework Three (MCF3) Lot 3  
Complex & Transformation

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tenders are invited for the supply of a Business Integration Partner for business transformation support including ERP implementation.

2.5 The Council wishes to appoint a Business Integration Partner for business transformation support including implementation of ERP. It is suggested that this programme work will be in at least two phases with the second phase being more flexible:

Stage 1:

Programme Initiation (August 2025 to November 2025)

Establish the set up and mobilisation of a Programme Management Office for the implementation of the ERP system.

This should cover the key aspects of the programme such as:

- Programme governance
- Programme design principles

- Roles and responsibilities
- Detailed ERP programme plan covering key milestones / implementation phases and deliverables
- Programme / project management approach
- Programme reporting
- Programme risk and issue management
- Managing and holding the systems integrator, TechOne, to account
- Quality assurance and testing strategy
- Strategy for stakeholder engagement and change readiness
- Knowledge and skills transfer

A successful stage one will allow the Council to run the Programme Management Office once it is established but may require support in various future stages throughout the life of the project.

## Stage 2:

### Programme Delivery (November 2025 - August 2028)

Provision of a call-off support covering a variety of skills at several levels of expertise with associated daily prices that the Council may require of the duration of the ERP and potentially the wider corporate transformation programme, such as:

- Basic project / programme / business support
- Ongoing Implementation Support
- Training
- Governance Embedding
- Consultancy support for design of operating models
- Business analysts (specialist in best practice business processes)
- Coaching / change management

- Data quality / data migration
- Subject matter experts

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKN0F - Mid and East Antrim

Main site or place of performance

The Braid Ballymena

#### **II.2.4) Description of the procurement**

Tenders are invited for the supply of a Business Integration Partner for business transformation support including ERP implementation.

This is a mini competition through CCS Framework 6187 MCF3 Lot 3

To avail of this opportunity please go to <https://e-sourcingni.bravosolution.co.uk>

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2027

This contract is subject to renewal

Yes

Description of renewals

option for further period of 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Must be named on the CCS framework RM6187 MCF3 Lot 3 Complex and Transformational

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 August 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

mid and east Antrim council

The Braid

Ballymena

BT43 5EJ

Country

United Kingdom