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Planning

Development of Learning Materials for the Welsh Risk Pool

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-040441

Procurement identifier (OCID): ocds-h6vhtk-056023 ([view related notices](#))

Published 16 July 2025, 10:58am

Scope

Reference

SSP-ITT-59630

Description

This notice is to advise the marketplace of a forthcoming tender opportunity to support the Welsh Risk Pool, a mutual organisation which provides indemnity against risk to all Health Boards, NHS Trusts and Special Health Authorities in Wales, in the development of learning and training materials to present various subject matters in a professional and easily accessible format to support with the ongoing training delivery programme(s) of the Welsh Risk Pool.

Total value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 6 October 2025 to 31 March 2026
- Possible extension to 30 September 2027
- 1 year, 11 months, 26 days

Description of possible extension:

The contract will be split into three phases, the initial phases will require the development of training materials in support of elements of the Criminal Justice and Immigration Act 2008. The second and third phases will be commissioned with the successful bidder subject to additional funding being made available.

The total contract value indicated in this notice is for all three phases, however, the contract award will only be for Phase 1.

Main procurement category

Services

CPV classifications

- 80530000 - Vocational training services
- 72212300 - Document creation, drawing, imaging, scheduling and productivity software development services

Contract locations

- UKL - Wales

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

23 July 2025

Enquiry deadline

15 August 2025, 12:00pm

Tender submission deadline

18 August 2025, 12:00pm

Submission address and any special instructions

The tender document will be issued via eTenderwales (<https://etenderwales.bravosolution.co.uk/>) and responses will need to be submitted via this portal.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

24 September 2025

Award criteria

Name	Type
Quality	Quality
Commercial	Price

Weighting description

The award criteria for the tender will be as indicated below:

Quality - 40%

Commercial - 60%

Other information

Payment terms

As per the NHS Wales Terms and Conditions

Applicable trade agreements

- Government Procurement Agreement (GPA)

Procedure

Procedure type

Open procedure

Contracting authority

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

- NHS Organisation Data Service: RQF

4-5 Charnwood Court,

Cardiff

CF14 3UZ

United Kingdom

Contact name: Chris Squires

Email: christopher.squires@wales.nhs.uk

Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - central government

Devolved regulations that apply: Wales