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Contract

## **Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System Tender**

HCUC - Uxbridge College and Harrow College

F03: Contract award notice

Notice identifier: 2024/S 000-040387

Procurement identifier (OCID): ocids-h6vhtk-0487f8

Published 16 December 2024, 10:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

HCUC - Uxbridge College and Harrow College

Park Road

Uxbridge

UB8 1NQ

#### **Email**

[enquiries@harrow.ac.uk](mailto:enquiries@harrow.ac.uk)

#### **Telephone**

+44 2089096000

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

**Internet address(es)**

Main address

<https://www.harrow.ac.uk>

Buyer's address

<https://www.harrow.ac.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System Tender

Reference number

CA14502 -

**II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System

Tender, contract split into 3 Lots, suppliers can tender for 1, 2 or 3 of the Lots.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £227,470

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 Payroll System

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

#### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West
- UKI - London
- UKI4 - Inner London – East
- UKI6 - Outer London – South
- UKI7 - Outer London – West and North West
- UKI5 - Outer London – East and North East

Main site or place of performance

London

#### **II.2.4) Description of the procurement**

Lot 1 Payroll System

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

### **II.2.11) Information about options**

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 HR Management System

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West
- UKI4 - Inner London – East
- UKI6 - Outer London – South
- UKI - London
- UKI5 - Outer London – East and North East

- UKI7 - Outer London – West and North West

Main site or place of performance

London

#### **II.2.4) Description of the procurement**

Lot 2 HR System

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

#### **II.2.11) Information about options**

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Learning Management System

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

#### **II.2.3) Place of performance**

NUTS codes

- UKI5 - Outer London – East and North East
- UKI3 - Inner London – West
- UKI - London
- UKI7 - Outer London – West and North West
- UKI4 - Inner London – East
- UKI6 - Outer London – South

Main site or place of performance

London

#### **II.2.4) Description of the procurement**

Lot 3 Learning Management System

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

#### **II.2.11) Information about options**

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-024642](#)

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## **Section V. Award of contract**

### **Contract No**

CA14502

### **Lot No**

1

### **Title**

Lot 1 Payroll System

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

16 December 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

[phil.brockhurst@civica.co.uk](mailto:phil.brockhurst@civica.co.uk)

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £93,410



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## **Section V. Award of contract**

### **Contract No**

CA14502

### **Lot No**

2

### **Title**

Lot 2 HR Management System

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

16 December 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

[phil.brockhurst@civica.co.uk](mailto:phil.brockhurst@civica.co.uk)

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £93,410

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## **Section V. Award of contract**

### **Contract No**

CA14502

### **Lot No**

3

### **Title**

Lot 3 Learning Management System

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

16 December 2024

### **V.2.2) Information about tenders**

Number of tenders received: 9

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

[phil.brockhurst@civica.co.uk](mailto:phil.brockhurst@civica.co.uk)

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £40,650

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet Education

Procurement House, Unit 23 Leslie Hough Way

Salford, Manchester

M6 6AJ

Email

[raymond.wiffen@tenetservices.com](mailto:raymond.wiffen@tenetservices.com)

Telephone

+44 7904236997

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).