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Contract

Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System Tender

HCUC - Uxbridge College and Harrow College

F03: Contract award notice

Notice identifier: 2024/S 000-040387

Procurement identifier (OCID): ocids-h6vhtk-0487f8

Published 16 December 2024, 10:18am

Section I: Contracting authority

I.1) Name and addresses

HCUC - Uxbridge College and Harrow College

Park Road

Uxbridge

UB8 1NQ

Email

enquiries@harrow.ac.uk

Telephone

+44 2089096000

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

<https://www.harrow.ac.uk>

Buyer's address

<https://www.harrow.ac.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System Tender

Reference number

CA14502 -

II.1.2) Main CPV code

- 48450000 - Time accounting or human resources software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Harrow, Richmond & Uxbridge College HR, Payroll and Learning Management System

Tender, contract split into 3 Lots, suppliers can tender for 1, 2 or 3 of the Lots.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £227,470

II.2) Description

II.2.1) Title

Lot 1 Payroll System

Lot No

1

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West
- UKI - London
- UKI4 - Inner London – East
- UKI6 - Outer London – South
- UKI7 - Outer London – West and North West
- UKI5 - Outer London – East and North East

Main site or place of performance

London

II.2.4) Description of the procurement

Lot 1 Payroll System

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

II.2.11) Information about options

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 HR Management System

Lot No

2

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West
- UKI4 - Inner London – East
- UKI6 - Outer London – South
- UKI - London
- UKI5 - Outer London – East and North East

- UKI7 - Outer London – West and North West

Main site or place of performance

London

II.2.4) Description of the procurement

Lot 2 HR System

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

II.2.11) Information about options

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 Learning Management System

Lot No

3

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKI5 - Outer London – East and North East
- UKI3 - Inner London – West
- UKI - London
- UKI7 - Outer London – West and North West
- UKI4 - Inner London – East
- UKI6 - Outer London – South

Main site or place of performance

London

II.2.4) Description of the procurement

Lot 3 Learning Management System

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70.00%

Price - Weighting: 30.00%

II.2.11) Information about options

Options: Yes

Description of options

86 month(s) from the commencement date, with 62 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-024642](#)

Section V. Award of contract

Contract No

CA14502

Lot No

1

Title

Lot 1 Payroll System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2024

V.2.2) Information about tenders

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

phil.brockhurst@civica.co.uk

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £93,410

Section V. Award of contract

Contract No

CA14502

Lot No

2

Title

Lot 2 HR Management System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2024

V.2.2) Information about tenders

Number of tenders received: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

phil.brockhurst@civica.co.uk

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £93,410

Section V. Award of contract

Contract No

CA14502

Lot No

3

Title

Lot 3 Learning Management System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 December 2024

V.2.2) Information about tenders

Number of tenders received: 9

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Civica Education

Resource House, 169 High St

Hertfordshire

WD3 1AY

Email

phil.brockhurst@civica.co.uk

Telephone

+44 7711376345

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.civica.co.uk/education>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £40,650

Section VI. Complementary information

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with www.multiquote.com and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4) Procedures for review

VI.4.1) Review body

Tenet Education

Procurement House, Unit 23 Leslie Hough Way

Salford, Manchester

M6 6AJ

Email

raymond.wiffen@tenetservices.com

Telephone

+44 7904236997

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).