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Tender

QUB/2669/24 Provision of University Switchboard Management Service

Queen's University Belfast

F02: Contract notice

Notice identifier: 2024/S 000-040352

Procurement identifier (OCID): ocds-h6vhtk-04c82b

Published 13 December 2024, 7:11pm

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Procurement Office, University Belfast

Belfast

BT7 1NN

Email

g.clark@qub.ac.uk

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

www.qub.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast/aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2669/24 Provision of University Switchboard Management Service

Reference number

QUB/2669/24

II.1.2) Main CPV code

- 64214200 - Telephone switchboard services

II.1.3) Type of contract

Services

II.1.4) Short description

Queen's University, Belfast wishes to procure the provision of a University Switchboard Management Service.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64214200 - Telephone switchboard services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Queen's University Belfast

II.2.4) Description of the procurement

Queen's University, Belfast wishes to procure the provision of a University Switchboard Management Service.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract shall be for a period of 3 years, subject to satisfactory annual review, with the option to extend the contract by up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract shall be for a period of 3 years, subject to satisfactory annual review, with the option to extend the contract by up to a further 24 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the tender documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 January 2025

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 January 2025

Local time

4:15pm

Place

Queen's University Belfast

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road Belfast

Belfast

BT7 1NN

Country

United Kingdom