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Tender

Travel Management Company Services - Egypt

British Council

F02: Contract notice

Notice identifier: 2024/S 000-040341

Procurement identifier (OCID): ocids-h6vhtk-04c822

Published 13 December 2024, 4:52pm

Section I: Contracting authority

I.1) Name and addresses

British Council

London

Email

menaprocurement@britishcouncil.org

Country

United Kingdom

Region code

UK - United Kingdom

Charity Commission (England and Wales)

209131

Internet address(es)

Main address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Buyer's address

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://tap.tcsapps.com/sourcing/Supplier/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://tap.tcsapps.com/sourcing/Supplier/Login>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel Management Company Services - Egypt

Reference number

ITT1021352

II.1.2) Main CPV code

- 79997000 - Business travel services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council Egypt is seeking to sign a Framework Agreement with a government registered and reputed Travel Management Company located and operating in Egypt to oversee and service our business travel requirements. The travel provider will be required to provide travel services to the British Council Egypt offices to support the activities for all departments, employees and visitors.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- EG - Egypt

II.2.4) Description of the procurement

The British Council Egypt is seeking to sign a Framework Agreement with a government registered and reputed Travel Management Company located and operating in Egypt to oversee and service our business travel requirements. The travel provider will be required to provide travel services to the British Council Egypt offices to support the activities for all

departments, employees and visitors.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option for an extension of up to two additional years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 January 2025

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 January 2025

Local time

2:00pm

Place

Remote opening

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

The High Court Royal Courts of Justice

London

Country

United Kingdom